

WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
Special Meeting
Willits High School Media Center
299 North Main Street, Willits, California
Wednesday, January 20, 2016
Open Session – 4:30 p.m.

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

Minutes

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:40 p.m.

2. Flag Salute

Board President Neary led the flag salute.

3. Agenda Approval

MSP (Carni/Harris) to approve the agenda as presented.

Ayes: Neary, Carni, Harris

Noes: None

Absent: Croskey, Bowlds

Abstain: None

Abstain:

4. Public Comments for Items Not on the Agenda

No comments were received.

5. Development of Superintendent Search Process and Timeline

WTA President John Haschak opened up the discussion that WTA hopes for an open process with widespread involvement and no headhunter company, WTA would like to see 2 members from the following pools: WTA, CSEA and community members. A discussion took place about how the community members would be selected and the size of the panel. Board President Neary stated that a large interview panel would be okay and suggested the board should appoint the community interview panel members. Neary also stated that he feels the board did a poor job in the introduction of Superintendent Johnson to the district and is looking forward to the stakeholders being part of the process. Mike Colvig commented that he appreciates the large # for the interview panel. Board Member Carni stated that the bigger the group, the bigger the process, she is thrilled that people are so interested and invested in the process.

Director of Human Resources Laura Sleeper handed out Attachment A (Superintendent Job Posting Advertisement) and Attachment B (Suggested Timeline for Superintendent Search). She commented that she has received applications and phone calls, she is checking all references as applications come in. Laura will communicate with Board President Neary directly and she will not dismiss any applicants unless directed to do so. A discussion took place about the paper screening process. A decision was made that the following people would participate in the screening: All five board members Neary, Croskey, Carni, Harris and Bowlds, one representative from WTA and one representative from CSEA, one Administrator and one Student Board Representative, Will Switzer. For continuity the representative from WTA and CSEA will also serve on the interview panel. The screening will happen on February 19, 2016 in the p.m. of the day. Superintendent Johnson suggested Laura notify candidates of potential interview dates to give them time to adjust their schedules. Tami Jorgensen asked for a report out from the paper screening including the number of interviewees.

After great discussion a decision was made about the round 1 interview panel with the following participants. Three members from WTA and CSEA, three board appointed community/parent members and three staff members to be as follows:

Director of Finances, Tanya Michel, Administrator and C & I Advisor Maria Mungia and Executive Administrative Assistant Trina Cardillo. For further stakeholder involvement the trustees are soliciting input for questions to be asked of the candidates.

The timeline was drafted and set for approval at the next regular board meeting on February 3, 2016.

6. Adjournment

MSP (Harris/Croskey) to adjourn at 5:57 p.m.

Ayes: Neary, Croskey, Carni, Harris

Noes: None

Absent: Bowlds

Abstain: None

Patricia Johnson, Superintendent

Georgianne Croskey, Board Clerk