

**WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
Regular Meeting
Willits High School Media Center
299 North Main Street, Willits, California
Wednesday, October 2, 2013
Closed Session – 3:30 p.m.
Open Session - 4:30 p.m.**

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

MINUTES

1. Call Meeting to Order

Board Clerk Rodriguez called the meeting to order at 3:40 p.m.

2. Closed Session Agenda Approval

MSP (Harper/Bowlds) to approve the closed session agenda.

Ayes: Rodriguez, Harper, Bowlds, Neary

Noes: None

Absent: Carni

Abstain: None

3. Public Comments on the Closed Session Items

There were no public comments.

4. Recess to Closed Session

Board Clerk Rodriguez recessed to closed session at 3:45 p.m.

A. Consideration of Request for Leave of Absence (2) Certificated (G.C.54957)

B. Public Employee Discipline, Dismissal, Release (G.C. 54957)

C. Existing Litigation, Caldwell, Flores, Winters v Willits USD, Napa Superior Court Case Number 26-59822 (G.C. 54956.9)

5. Reconvene to Open Session

Board Clerk Rodriguez reconvened to open session at 4:44 p.m.

6. Report out of Closed Session

Superintendent Johnson reported that the following action was taken during closed session:

Concerning Item: **A. Consideration of Request for Leave of Absence (2) Certificated**

MSP (Bowlds/Harper) to approve the request as presented.

Ayes: Rodriguez, Harper, Bowlds, Neary

Noes: None

Absent: Carni

Abstain: None

7. Flag Salute

Board Clerk Rodriguez led the flag salute.

8. Agenda Approval

MSP (Harper/Bowlds) to approve the agenda with the following changes: Removal of consent item 16.B.9 because it is an action item, removal of consent item 16G for consideration, change item 16J to read 'approval of social worker position, and move item 16L to follow item 10A.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

9. Public Comments for Items Not on the Agenda

Joan Thomas shared concern for oversized classes and staffing levels at Brookside Elementary, specifically with IA positions and IA substitutes.

Mike Harrison stated that the WTA was in attendance as support for one another and to support negotiators. Pointed out that what needs to be done, is whatever is best for the kids.

Anne Hammond shared positive activities that have been occurring at Brookside Elementary school. Anne shared that a clean/safe bathroom is not available for a medically fragile student and asked for help to make this happen.

WTA members showed support for negotiators.

A community member asked that the garden nutrition position be placed on a future agenda for discussion.

Tina Tyler shared displeasure with board and the administration for not recognizing students at last board meeting for their presentation on the wellness program.

Liesl Hendrix shared concerns about the proposed five day, how it would affect her students and her personally.

Mary Colvig shared her concerns about the proposed change to the master's stipend.

10. Recognition

A. Willits High School

Willits High School Teacher Jeff Bergmann introduced students from leadership class to share successes of homecoming at WHS. The presentation included pictures from spirit days, game parade, the game, the floats, and the night rally. Students shared that they believe homecoming had a positive impact on the school and community and were very pleased with the outcome overall. He shared his pleasure with his students and that they were professional, organized, and a joy to work with.

Principal Ritchley shared that WHS had the best floats and the best kids he has ever worked with.

16.

L) High School Counselor Discussion

Faculty of WHS shared their concerns of moving Tania including leaving students with no one to talk to and with no help with college applications/admittance.

Principal Ritchley stated that Ms. Ramming is making herself available to WHS students. He stated that the needs of the school would need to be looked at and that a female vice principal might be more valuable for the running of WHS.

Board Clerk Rodriguez asked that set hours be put in place for Tania at both BGMS and WHS so that her availability is more clear for everyone.

Superintendent Johnson stated that all cuts need to be looked at, and best use of existing staff while looking at budget.

11. Information

A. Charter Update

Superintendent Johnson attended Willits Charter School Board meeting and reported that an insurance inspection had been done and they received satisfactory markings. Enrollment in both programs is 269. The WCS Board moved forward with their unaudited actual. Their curriculum report included review of foreign language requirements in order to meet UC and other college's requirements. WCS is reviewing how to incorporate foreign language into master schedule. WCS is in the review process of changing procedures from non-profit corporate board procedures to government board code 1090 requirements.

B. Fiscal Update

Director of Fiscal Services Cynthia Brown reported that the estimated opening balance for the current fiscal year is less than expected.

Superintendent Johnson explained the E-rate situation which led to the difference in the opening balance and ensured the Board that an appeal is being filed to get money back.

C. Data Report-STAR

Tawny Fernandez presented on STAR data for the district. Tawny shared data for Brookside, Blosser, BGMS, WHS, Sherwood and WUSD as a whole. Tawny shared shining star moments, areas of challenge, and opportunities for change.

12. WTA President Report, Requests, and Comments

WTA President Paula Nunez shared there is movement on grievances with a confirmation coming soon. She stated that WTA has concerns with items on the agenda, specifically the budget of common core. She shared her concerns about BGMS class sizes and the inability to secure teachers. She shared positive happenings at Brookside, including two new teachers that seem to be doing well. She stated that master's degrees are used as a role model and provide quality teaching. She presented and explained the unaudited actuals from 2008-2012. She shared her concern about how money is spent and the priorities of the district.

13. CSEA Comments

There were no comments made by CSEA.

14. Administrator Comments

Brookside Principal Olga O'Neill reported that the new teachers have been a success. She addressed the IA situation and stated the schedule needs to be shuffled around and hiring is in progress. She stated that her staff is ready to improve with their new 3rd grade population contributing to Brookside's data.

Willits High School Principal Jeff Ritchley agreed that Homecoming was a success. He shared his vision for technology in connection with common core for the district. Community members shared concern for the longevity of new technology in BGMS classrooms and the maintenance required.

Baechtel Grove Middle School Principal Maria Munguia shared that attendances challenges were going well. The 8th grade has an attendance rate of 96.9%, 7th grade's rate is 96.7%. Next month the school has a goal of 95% attendance. She reported that the book fair did well bring in approximately \$10,000. She shared that the Willits Police Department

funding is being used for school-tip line, an anonymous way for students to report bullying. A new math teacher has been hired. Hiring is an administrative task, and it is difficult to do when there is a lot going on. She reported that all class sizes are under contract. She commented that she did have a personal conversation with her student in regarding the wellness presentation.

15. Superintendent Comments

Superintendent Johnson reports that the Health Advisory Committee will reconvene with representation from each site and the first meeting is being scheduled. She reported that meetings will occur in October and November to discuss the 6th grade moving to Blosser Lane. She shared that a survey monkey will be sent out to gather opinions on the process of moving 6th grade. That information will be available to board in January or February. She informed that the social worker job description was moving forward and the hiring of 3 counselors. These will be funded from a three year grant. She met with the Sherwood Tribal Organization and learned about their learning center that tribal members can use. She wants all BGMS textbooks to be available to students at the learning center. She reported that she will be meeting monthly with the Sherwood Tribal Organization.

16. Board Comments

WHS Student Representative Marcos Diaz shared that seeing teachers stand up as WTA members is uplifting to students.

Board Member Bowlds addressed the counselor issue and hopes it will be worked out soon. He asked that the BGMS counselor be on a future agenda

Board Member Neary shared his appreciation for all comments and presentations.

Board Member Rodriguez stated it was great to hear good news at BGMS. She stated that these decisions are difficult, and they are always made in the best interest of the district.

17. Action /Discussion

A. Public Comments on Consent Agenda

Paula Nunez pointed out that Kris Walker is a second year teacher and not a new hire.

B. Consent Agenda

MSP (Harper/Bowlds) to approve the consent agenda with the following changes: Remove Item 9. (Duplicate of item 16K.)

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

The consent agenda included the following items: Approval of Minutes of the Regular Meeting held on September 17, 2013, Employee Status Changes (8), Approval of Warrant Registers from September 5, 2013 through September 19, 2013, Approval of Consulting Agreement with Mary Wood-Food Services, Approval of Agreement with Center for Hearing Health, Approval of Kids Club MOU 13/14, WUSD Williams Quarterly Report, and Approval of Substitute Teacher Salary.

C. CONVENE PUBLIC HEARING – Sufficiency of Textbooks – 5:30 p.m.

Education Code Section 60119 requires that in order to be eligible for certain state funding for textbooks, the governing board shall adopt, on an annual basis, a resolution with respect to textbooks and instructional materials availability and affirm that each pupil in each school in the district has, or will have sufficient textbooks or instructional materials, or both, in each subject that are consistent with the contents of and cycles of the curriculum framework adopted by the State Board. The Board welcomes public input.

BOARD Clerk convened the public hearing at 6:57 p.m.
The board clerk encouraged public input.

There were no comments made.

Board clerk closed the public hearing at 6:58 p.m.

D. *Approval of Sufficiency of Textbooks Resolution – Resolution No. 2013/14-5

MSP (Harper/Neary) to approve Resolution Number 201314-5, Sufficiency of Textbooks.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

E. * Approval of Resolution No. 2013/14-6-Elimination/Reduction of Certain Positions in the Classified Service and Directing Notification of Classified Employees

MSP (Bowlds/Neary) to approve Resolution Number 201314-6-Classified Reduction

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

F. *Approval of Expenditures to Support Common Core in Curriculum and Instruction and Technology

Assembly Bill (AB) 86 (Chapter 48, Statutes of 2013), Section 85, appropriates \$1.25 Billion (approximately \$200 per prior year enrollment) in the 2013-2014 school year to support the integration of academic content standards in instruction adapted pursuant to various Education Code sections. The primary funding of this grant money will be used to pay for any common core required implementation, including technology, materials and supplies and professional development.

A discussion took place concerning the committee composition for Common Core Implementation and plan development.

The board reached a consensus that the majority of the committee should be classroom teachers.

MSP (Harper/Neary) to approve the process for implementation of the Common Core as recommended by the State of California.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

G. * Consideration of New Job Description-Classified Services-Sherwood Midday Custodian

This item was pulled.

H. * Consideration of New Job Description-Classified Services-Sherwood Custodian

MSP (Bowlds/Neary) to approve the job description as presented.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

I. *Formation of 711 Committee

MSP (Bowlds/Harper) to authorize the superintendent to form a 7-11 Committee.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

J. *Approval of Social Worker Position

MSP (Bowlds/Harper) to approve the Social Worker Position as presented.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

K. Authorization for Superintendent to Negotiate Financial Advisor Agreement with Urban Futures, Inc

MSP (Neary/Harper) to approve the agreement with Urban Futures for financial advisor services related to the bond.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

17. Adjournment

MSP (Bowlds/Harper) to adjourn at 7:40 p.m.

Ayes: Rodriguez, Harper, Bowlds, Neary
Noes: None
Absent: Carni
Abstain: None

Patricia Johnson, Superintendent

Saprina Rodriguez, Board Clerk

Attachment ~~FB~~

Willits

Year	UA Budget		1 st Interim		2 nd Interim		Un. Actuals
08-09 Tot. Rev.	\$16,290,375		\$16,762,161		\$16,403,805		\$16,568,487
Tot. Exp.	\$17,141,133		\$17,704,208		\$17,449,491		\$16,714,683
Unr. E. Bal.	\$802,185	4.68%	\$709,901	4.01%	\$292,881	1.68%	\$775,126 4.64%
09-10 Tot. Rev.	\$15,392,912		\$		\$15,890,520		\$15,389,968
Tot. Exp.	\$15,451,328		\$		\$16,425,227		\$15,644,466
Unr. E. Bal.	\$802,239	%5.19	\$	%	\$1,004,888	6.12%	\$1,254,047 8.02%
10-11 Tot. Rev.	\$14,950,349		\$16,360,333		\$16,821,531		\$16,153,086
Tot. Exp.	\$15,867,153		\$16,554,826		\$16,791,580		\$15,577,336
Unr. E. Bal.	\$575,590	3.63%	\$1,022,961	6.18%	\$1,606,709	9.57%	\$1,928,907 12.38%
11-12 Tot. Rev.	\$14,542,449		\$14,942,943		\$15,405,604		\$15,732,023
Tot. Exp.	\$15,695,059		\$16,221,619		\$15,982,795		\$16,004,243
Unr. E. Bal.	\$690,346	4.40%	\$509,375	3.14%	\$1,429,112	8.94%	\$1,682,656 10.51%
12-13 Tot. Rev.	\$14,314,704		\$15,532,834		\$15,297,367		
Tot. Exp.	\$15,206,470		\$16,173,534		\$16,037,103		
Unr. E. Bal.	\$633,563	4.17%	\$932,696	5.77%	\$834,336	5.20%	

Nominees for 711 Committee:

Wayne or Joyce Waters

Kathleen or Warren Lewis 707-459-4429

Linda Matz

Mike Garrity 707-459-6420

Tony Sorace 707-459-5108

Tom Woodhouse

Dave Madrigal

Shirley Short

Todd Hollifield

Paul Fatcher

Members may consist of:

- Business community
- Labor Organizations
- Teachers and administrators
- Recreational elements
- Student representatives
- Environmental planners
- Land owners/ brokers
- Parent groups
- Demographers

- Professional Groups
- Municipals Governments
- Religious Organizations
- Collective bargaining groups
- Public agencies
- Civic organizations
- Parents
- Service Organizations