

WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

Regular Meeting

Willits High School Media Center
299 North Main Street, Willits, California
Wednesday, November 1, 2017
Closed Session – 4:30 p.m.
Open Session - 5:30 p.m.

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:30 p.m.

2. Public Comments on the Closed Session Items
No comments were received.

3. Recess to Closed Session

Board President Neary recessed to closed session at 4:31 p.m.

- A. Request for Classified Leave of Absence (2) (G.C. 54957)
- B. Request for Certificated Leave of Absence (1) (G.C. 54957)
- C. Consideration of Stipulated Agreement, Case Number 2017/18-1
- D. Consideration of Stipulated Agreement, Case Number 2017/18-2

4. Reconvene to Open Session

Board President Neary reconvened to open session at 5:30 p.m.

5. Report out of Closed Session

A. Leave of Absence Request-Classified (2) (G.C.54957)

MSP (Bowlds/Carni) to approve the classified leave of absence as presented.

Ayes: Neary, Bowlds, Carni, Colvig
Noes: None
Absent: Harris
Abstain: None

MSP (Bowlds/Carni) to approve the classified leave of absence as presented.

Ayes: Neary, Bowlds, Carni, Colvig
Noes: None
Absent: Harris
Abstain: None

B. Consideration of Certificated Leave of Absence (1) (G.C. 54957)

MSP (Bowlds/Carni) to approve the certificated leave of absence as presented.

Ayes: Neary, Bowlds, Carni, Colvig
Noes: None
Absent: Harris
Abstain: None

C. Consideration of Stipulated Agreement, Case Number 2017/18-1

MSP (Bowlds/Carni) to approve the stipulated agreement 2017/18-1 as presented.

Ayes: Neary, Bowlds, Carni, Colvig
Noes: None
Absent: Harris
Abstain: None

D. Consideration of Stipulated Agreement, Case Number 2017/18-2

MSP (Bowlds/Carni) to approve the stipulated agreement 2017/18-2 as presented.

Ayes: Neary, Bowlds, Carni, Colvig
Noes: None
Absent: Harris
Abstain: None

Board Member Harris arrived at 5:00 p.m., during closed session.

6. Flag Salute

Board Member Carni led the flag salute.

7. Informational

A. Organizational Meeting on December 6, 2017

Advisement of next month's organizational meeting. A brief discussion took place about appointment of board members to school sites and committees.

B. Board Meetings at School Sites

A discussion took place about each school site administrator hosting a board meeting to showcase their school.

C. Presentation on DIBELS and Delta Math

Presented by Brookside Principal, Dr. Kathleen Crossman and Teachers, Meghan Kimsey and Laura Rowland. DIBELS stands for Dynamic Indicators of Basic Early Literacy Skills- measures literacy skills and student progress for grades K-6. A second grade student was present and a DIBELS test demonstration took place. Also showcased was Delta Math, a web based program which is being piloted this year in Special Ed. Reports are readily available for individual students with intervention lessons plans

D. CBEDS Report

Report unavailable and will be brought back to next month's meeting.

8. Public Comments for Items Not on the Agenda

No comments received

9. WTA Comments

WTA President John Haschak reported that he met with Superintendent Westerburg to discuss credential waivers and the support we are providing to those employees. John also stated how heartwarming it was to see staff members and administration at Willits High School supporting the community during the week schools were closed due to the fires. He commended the district for a job well done.

10. CSEA Comments

CSEA President Dan Green expressed his gratitude and honored the kitchen staff and bus drivers for stepping up to provide support to the community.

11. Superintendents Comments:

Superintendent Westerburg reported that the district learned from the fire disaster and he is looking into ways to improve our communication with first responders. School sites now have hand crank radios to use in times where there is no power. Westerburg also reported that the district heard from the State of CA that we will not be required to make

up the missed school days due to fire closure. Parents were surveyed about the school calendar to see if they preferred two days off or an entire week in the month of February, 69% of parents preferred two days off for their students. (ATTACHMENT A)

12. Board Comments

Board Member Carni commented that she loved how our community stepped up, worked together and committed to helping one another, she is proud of our district and all those who assisted to keep everyone safe.

Board President Neary reported that he was very heartened when he heard from Mayor Gonzalez who stated his appreciation for the extraordinary effort from the Superintendent and the district and also appreciates the relationship between the Willits Police Department and the school district, a contrast from how it was just a couple years ago. Neary further commented that we seemed to learn a lot from the crisis but it seemed to be very organized and he believes the city needs to bring back the town siren for emergency situations only. The board received a letter of support from CSBA offering assistance to the district. Neary also advised everyone to clean their gutters and fill them with water for fire safety.

Board Member Bowlds expressed his gratitude to everyone who offered help form food service, to animal and hospital support. He also wished to thank the district for allowing the use of the WHS auditorium for Gabe Madrigal's memorial service.

Board Member Colvig also gave a heartfelt thank you to all those who assisted during the fire crises.

Board Member Harris had nothing to report.

13. Action/Discussion

A. Public Comments on Consent Agenda Items

No comments were received.

B. Consent Agenda

The consent agenda included the following items: Approval of Minutes of the Regular Meeting held on October 4, 2017, Approval of Warrant Registers from September 28, 2017 to October 19, 2017, Approval of Employee Status Changes (4), Approval of Board Meeting Calendar for 2018, Approval of 2nd and Final Read on BP/AR 0000- Vision, and Approval of 2nd Read and Final Approval on BP 0100-Philosophy.

MSP (Bowlds, Carni) to approve the consent agenda as presented.

Ayes: Neary, Bowlds, Carni, Colvig

Noes: Harris

Absent: None

Abstain: None

Fiscal Director, Nikki Agenbroad advised that a correction was made to the public disclosures for Confidential Classified and Administration from the October 4, 2017 meeting. The correction does not have any monetary consequence and the minutes with the attachments will be corrected. The board will receive copies of the correction.

C. CONVENE PUBLIC HEARING – Sanhedrin High School Waiver – 5:45 p.m.

The Willits Unified School District will hold a Public Hearing to advise that WUSD is seeking a waiver for required minimum minutes in the school day for Sanhedrin High School

Public hearing opened at 6:34 p.m. Superintendent Westerburg advised that Sanhedrin works better for the district as an alternative school not a continuation school. Asking for a one year waiver from the state to allow the one hour less of instructional time at the site. The waiver would allow us to see if alternative is the way we want to continue and if so then make the change next year with the hours. No comments received from the public. Hearing closed at 6:38 p.m...

- D. *Approval of Sanhedrin Alternative High School, waiver for required minutes of school day.

MSP (Carni/Colvig) to approve the waiver for Sanhedrin High School, reduced minutes in the school day.

Ayes: Neary, Bowlds, Carni, Colvig, Harris
Noes: None
Absent: None
Abstain: None

- E. *Approval to Designate District Representative to Mendocino/Lake Adult and Career Ed Consortium

MSP (Bowlds/Carni) to approve Director of Adult Ed as the district representative to MLACE.

Ayes: Neary, Bowlds, Carni, Colvig, Harris
Noes: None
Absent: None
Abstain: None

Superintendent Westerburg advised he hopes to have Adult Ed up and running in a month's time, the difficulty is finding the funding to pay the teacher. Neary commented that he is happy to hear this is moving forward.

- F. *Approval of Resolution 2017/18-8: Instructional Materials Adoption, Flexbooks CK12, Middle School, Earth, Physical and Life Science

ROLL CALL VOTE

MSP (Bowlds/Carni) to approve resolution 2017/18-8, instructional materials adoption Flexbooks CK 12 as presented.

Ayes: Neary, Bowlds, Carni, Colvig, Harris
Noes: None
Absent: None
Abstain: None

- G. NOTICE OF PUBLIC DISCLOSURE – Classified Management and CSEA– 6:00 p.m.

Cost incurred by the public school employer under the agreement for the current and subsequent fiscal year, shall be disclosed at a public meeting of the public school employer.

Public Disclosure opened at 6:44 p.m. Fiscal Director, Nikki Agenbroad passed out ATTACHMENTS B and C and explained the cost of the agreements to the district for Classified Management and CSEA. Superintendent Westerburg advised all employees now have the same share of cost for health and welfare benefits. Closed at 6:49 p.m.

- H. *Approval of Classified Management Agreement with WUSD for 2017/18 and 2018/19.

MSP (Carni/Bowlds) to approve the agreement with Classified Management as presented.

Ayes: Neary, Bowlds, Carni, Colvig
Noes: Harris
Absent: None
Abstain: None

- I. *Approval of CSEA Collective Bargaining Unit Tentative Agreement for 2017/18 and 2018/19

MSP (Bowlds/Neary) to approve the tentative agreement with CSEA as presented.

Ayes: Neary, Bowlds, Carni, Colvig, Harris
Noes: None
Absent: None
Abstain: None

- J. *Acknowledgement of 1st Read, on revised Board Exhibit E 0420.41- Charter School Oversight

- K. * Acknowledgement of 1st Read on revised Board Policy 2140- Evaluation of the Superintendent

- L. * Acknowledgement of 1st Read on revised Board Administrative Regulation 4112.2- Certification

- M. * Acknowledgement of 1st Read on revised BP/AR 4112.61, 4212.61, 4312.61- Employment

References

- N. * Acknowledgement of 1st Read on revised BP/E 6161.1- Selection and Evaluation of Instructional Materials
- O. * Acknowledgement of 1st Read on revised Board Bylaw 9012: Board Member Electronic Communications
- P. * Acknowledgement of 1st Read on revised Board Bylaw 9121- President
- Q. * Acknowledgement of 1st Read on new Board Bylaw 9220- Governing Board Elections
- R. * Acknowledgement of 1st Read, on revised Board Bylaw 9230- Orientation
- S. * Acknowledgement of 1st Read on revised Board Bylaw 9400 – Board Self Evaluation

Board acknowledges receipt of Items J-S as first read policy changes.

- T. *Agenda Items for Next Regular Meeting
 - CBEDS report
 - Contracts w/State for purchasing of some items ie: Staples, Oxygen, others?
 - Willits Wolverine presentation

14. Adjournment

MSP (Harris/Bowlds) to adjourn at 6:55 p.m.

Ayes: Neary, Bowlds, Carni, Colvig, Harris

Noes: None

Absent: None

Abstain: None

Mark Westerburg, Superintendent

Robert Colvig, Board Clerk