

WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

Regular Meeting

Willits High School Media Center
299 North Main Street, Willits, California
Wednesday, November 2, 2016
Closed Session – 4:30 p.m.
Open Session - 5:30 p.m.

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:30 p.m.

2. Agenda Approval

MSP (Bowlds/Carni) to approve the agenda as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds

Noes: None

Absent: None

Abstain: None

3. Public Comments on the Closed Session Items

No comments were received.

4. Recess to Closed Session

Board President Neary recessed to closed session at 4:31 p.m.

A. Request for Classified Leave of Absence (3) (G.C. 54957)

B. Consideration of Early Retirement Incentive (1) Classified (G.C. 54957)

5. Reconvene to Open Session

Board President Neary reconvened to open session at 5:34 p.m.

6. Report out of Closed Session

A. Leave of Absence Request-Classified (1) (G.C.54957)

MSP (Bowlds/Harris) to approve the classified leave of absence as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds

Noes: None

Absent: None

Abstain: None

MSP (Bowlds/Harris) to approve the classified leave of absence as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds

Noes: None

Absent: None

Abstain: None

MSP (Bowlds/Harris) to approve the classified leave of absence as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds

Noes: None

Absent: None

Abstain: None

B. Consideration of Early Retirement Incentive (1) Classified (G.C. 54957)
MSP (Bowlds/Harris) to approve the classified early retirement incentive as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds

Noes: None

Absent: None

Abstain: None

7. Flag Salute

Board Member Harris led the flag salute.

8. Informational

A. Organizational Meeting on December 7, 2016

A discussion took place to have the organizational meeting at 5:30 p.m. instead of 4:00 p.m. as previously agreed on

B. Site Council/LCAP November 3, 2016

Advisement that Superintendent Westerburg will be having a district wide Site Council/LCAP and Title 1 meeting at Willits High School Media Center on Thursday, November 3, 2016 at 3:30 p.m. the public is invited and encouraged to participate.

C. Board Meetings at School Sites

Superintendent Westerburg asked the board to entertain the idea of having a monthly meeting at each of the school sites, helpful for the board members to be at each of the sites, once a year. Discussion took place about option

D. CBEDS Report

Superintendent Westerburg presented the CBEDS report from October 5, 2016, noting that enrollment was up from last year.

9. Public Comments for Items Not on the Agenda

Parent presented a letter to board members concerning discipline actions happening at BGMS, letter referred to Superintendent for follow up. ATTACHMENT A

10. WTA Comments

WTA President John Haschak expressed his concerns about poor communication and the need for more collaboration with the teachers input. He also advised that a grievance is in the works and is hopeful it will work its way out before it gets to the board

11. CSEA Comments

CSEA member Dan Green advised that CSEA has organized and will advise before the end of the month of its officers.

12. Superintendents Comments

Superintendent Westerburg advised the district had a professional development day on November 1, 2016.

- Willits High School- Chromebooks and putting technology in the classroom
- Baechtel Grove Middle School- high school readiness and standards
- Blosser Lane and Brookside- ELA program
- Special Ed- Read 180

13. Board Comments

Board Member Carni reported that she is hearing positive things regarding the Chromebooks, she likes the vision by Superintendent Westerburg for our district and the progress being made.

Board President Neary, Board Clerk Croskey and members Bowlds and Harris had no comments

14. Action/Discussion

A. Public Comments on Consent Agenda Items

No comments were received.

B. Consent Agenda

The consent agenda included the following items: Approval of Minutes of the Regular Meeting held on October 5, 2016, Approval of the Special Meeting held on October 7, 2016, Approval of Warrant Registers from September 29, 2016 to October 13, 2016, Approval of Employee Status Changes (2), Approval of 2nd and Final Read on AR 4217.11, Approval of 2nd Read and Final Approval on BP, AR and E 4112.24, and Approval of 2nd Read and Final Approval on BP and AR 3541.2.

MSP (Bowlds/Croskey) to approve the consent agenda except item B2-Special Meeting on October 7, 2016.

Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

MSP (Carni/Bowlds) to approve the consent agenda item B2-Special Meeting on October 7, 2016.

Ayes: Neary, Croskey, Carni, Bowlds
Noes: None
Absent: None
Abstain: Harris

C. *Approval of Appendix A-1 and A-2 Stipends

MSP (Bowlds/Carni) to approve the appendix stipends as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

D. *Approval to Surplus Items from Baechtel Grove Middle School, list attached.

MSP (Carni/Bowlds) to approve the surplus of items as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

E. *Approval of Agreement, major facility repairs: City of Willits

MSP (Carni/Bowlds) to approve the agreement for major facility repairs with City of Willits as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

F. *Approval of Memorandum of Understanding with the City of Willits

No action taken, discussion about M.O.U. which will be at next meeting

G. CONVENE PUBLIC HEARING – Charter School Renewals – 6:00 p.m.

The Willits Unified School District will hold a Public Hearing to consider the charter renewal for Willits Charter School and Willits Elementary Charter School. The Board welcomes input

Opened public meeting at 6:07 p.m.

Superintendent Westerburg recommends the renewal of the charters commenting the test scores are good and the charters are doing exactly what they should be. Charter School President, Eric Glassey commented he was enthused with Superintendent Westerburg and the working relationship with the district for the good of our community. Closed public meeting at 6:09 p.m.

H. *Approval to renew charters: Willits Charter and Willits Elementary Charter through June 30, 2022
MSP (Carni/Harris) to approve the renewal charters for Willits Charter and Willits Elementary Charter as presented.
Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

An introduction of the Charter School board members took place.

I. *Approval of No Charge Policy for winter athletic events 2016/17.
MSP (Harris/Croskey) to approve the no charge policy for winter athletic events 2016/17 as presented.
Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

Superintendent Westerburg advised that part of our LCAP is to get parent involvement. He proposed one way to get the families here would be to eliminate the gate fees for athletics. A discussion took place about the opportunity for other fundraisers at the events. Saprina Rodriguez commented that she would like to applaud the superintendent for his recommendation.

J. *Approval for District provided transportation to all athletic events for athletes.
MSP (Croskey/Bowlds) to approve District provided transportation for athletes to all athletic events.
Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

A discussion took place about the expense, liability and responsibility of the district. Superintendent Westerburg advised he ran the figures, the district will budget for it and do what needs to be done.

K. *Approval to table the letter from Mendocino County Office of Education, dated September 15, 2016.
MSP (Neary/Bowlds) to table the letter from MCOE as presented and take no action at this time
Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

A discussion took place about the upcoming audit from a neutral party, having correct financial information, variables and assumptions.

L. *Approval to continue for another three (3) months: Times for board meetings Closed Session at 4:30 p.m. as needed and Open Session at 5:30 p.m.
MSP (Bowlds/Carni) to approve the time for board meetings another three (3) months as noted above
Ayes: Neary, Croskey, Carni, Bowlds
Noes: Harris
Absent: None
Abstain: None

A discussion took place about best time available for all stake holders of the district.

M. *Approval of Resolution 2016/17-7: Sufficiency or Insufficiency of Instructional Materials.
MSP (Bowlds/Croskey) to approve Resolution 2016/17-7 as presented.

Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

A discussion took place about old textbooks, rotation of purchasing new books and going to new digital instructional materials.

N. *Approval of 2nd and Final Read on Board Bylaw 9222: Resignation MSP (Bowlds/Carni) to approve the revised board bylaw 9222, as presented.

Ayes: Neary, Croskey, Carni, Bowlds
Noes: None
Absent: None
Abstain: Harris

O. *Acknowledgement of 1st Read on revised Board Policy 2121: Superintendent's Contract Board acknowledges receipt of first read on revised policy.

P. * Acknowledgement of 1st Read on revised Board Bylaw 9321: Closed Session Purposes and Agendas Board acknowledges receipt of first read on revised policy.

Q. *Acknowledgement of 1st Read on new Board Policy 5111.1 and revised AR 5111.1: District Residency Board acknowledges receipt of first read on revised policies.

R. *Acknowledgement of 1st Read, deletion of AR 5111.2: Residency Based on Parent/Guardian Employment Board acknowledges receipt of first read on deletion of policy.

S. * Acknowledgement of 1st Read on revised BP and AR 6142.1: Sexual Health and HIV/AIDS Prevention Instruction Board acknowledges receipt of first read on revised policies.

T. *Acknowledgement of 1st Read on revised Board Policy 4121: temporary Substitute Personnel Board acknowledges receipt of first read on revised policy.

U. *Acknowledgement of 1st Read on Board Policy E 0420.41: Charter School Oversight Board acknowledges receipt of first read on revised policy.

- V. *Agenda Items for Next Regular Meeting
- Even year elections, for school board members
 - M.O.U. with City of Willits regarding BGMS gymnasium, WHS swimming pool and tennis courts

15. Adjournment

MSP (Bowlds/Neary) to adjourn at 7:26 p.m.

Ayes: Neary, Croskey, Carni, Harris, Bowlds
Noes: None
Absent: None
Abstain: None

Mark Westerburg, Superintendent

Georgianne Croskey, Board Clerk