

WILLITS UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
*Regular Meeting*  
*Willits High School Media Center*  
299 North Main Street, Willits, California  
Wednesday, November 7, 2018  
Closed Session – 4:30 p.m.  
Open Session ~ 5:30 p.m.

*Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.*

MINUTES

1. Call Meeting to Order

Board President Bowlds called the meeting to order at 4:30 p.m.

2. Agenda Approval

MSP (Colvig/Carni) to approve the agenda with one change to agenda item 4-B: Increase employee requests from one(1) to two (2).

Ayes: Bowlds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

3. Public Comments on the Closed Session Items

No comments were received

4. Recess to Closed Session

Board President Bowlds recessed to closed session 4:31 p.m.

- A. Consideration of Request to Use Sick Leave for Family Care (2) (G.C. 54957)
- B. Classified Leave of Absence Request (2) (G.C. 54957)
- C. Certificated Leave of Absence Request (1) (G.C. 54957)

5. Reconvene to Open Session

Board President Bowlds reconvened to open session at 5:30 p.m.

6. Report out of Closed Session

Superintendent Westerburg reported all leaves were unanimously approved by the board.

- A. Consideration of Request to Use Sick Leave for Family Care (2) (G.C. 54957)

MSP (Colvig/Carni) to approve the Classified Leave of Absence Requests as presented.

Ayes: Bowlds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

- B. Classified Leave of Absence Requests (2) (G.C. 54957)

MSP (Colvig/Carni) to approve the Classified Leave of Absence Requests (2) as presented.

Ayes: Bowlds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

C. Certificated Leave of Absence Request (*G.C. 54957*)

MSP (Colvig/Carni) to approve the Classified Leave of Absence Request (1) as presented.

Ayes: Bowllds, Carni, Colvig

Noes: None

Absent: Chavez, Neary

Abstain: None

7. Flag Salute led by Board Clerk Colvig

8. Informational

A. FFA Opening/Closing Ceremony

FFA Officers demonstrated the opening/closing ceremony and identified each officer's responsibilities.

B. Advisement of Organizational Meeting: December 12, 2018

C. \*Census Day Report

Superintendent Westerburg advised that enrollment is down slightly but the district seems to be holding steady

D. \*2018-19 Budget and LCAP Approval letter, Mendocino County Office of Education

Superintendent Westerburg reported that MCOE has approved the LCAP and budget for 2018/19 school year.

E. Local Control Funding Formula Priorities (#'s 1,2,3,6, and 7): CA Dashboard

Superintendent Westerburg shared details about the CA Dashboard and our data has been uploaded?

9. WTA Comments

John Haschak thanked the board for all their years of service. LCAP wants public community meetings for stakeholders. Health benefits are a concern for members. Thanked CSEA AAUW and PTO's for the candidate's forum night.

10. CSEA Comment

Dan Green and CSEA thanked the board members for their service, he congratulated John Haschak for his 3<sup>rd</sup> District Supervisor election win and stated CSEA is preparing for upcoming negotiations.

11. Superintendent Comments

Superintendent Westerburg reported that fall sports is over, both boys and girls soccer teams went to playoffs and division finals for cross country division finals were held in Willits this week. The district had a staff development day on 11/1/18. Unlocking the Reading Code (K-5), is a lot of hard work for our teachers but will be a big benefit to our students. Superintendent Westerburg shared he appreciates the work being put into it and is pleased with the progress. Musical chairs is happening with classified positions, encouraging to see advancement of some employees. Staffing for the district is in good shape, human resources is working towards filling vacancies. Superintendent Westerburg thanked Director of Business Services, Nikki Agenbroad for getting the business department back on track.

12. Board Comments

Student Board Representative Claire Moyle Case-Brackett shared that WHS Cross-Country placed 5<sup>th</sup> in league, winter sports has started, the high school has a new dance club and they will perform at Hot Winters Night. The Latino and Drama clubs are active and strong. FFA Club held three successful fund raisers; a pumpkin sale, haunted barn and carnival the last two weeks of October.

Board Clerk Dr. Colvig shared it was a pleasure to visit Sherwood School, very enjoyable.

Board President Bowllds shared his congratulations to newly elected (unofficial) board members. He stated that wrestling season has started and he is doing weigh-ins for several schools in the county.

Board Member Carni no comment

13. Action /Discussion  
A. Public Comments on Consent Agenda  
No comments were received

B. Consent Agenda

The Consent Agenda included the following items: Approval of Minutes of the Regular Meeting held on October 3, 2018, Warrant Registers from September 21, 2018- October 26, 2018, Approval of Employee Status Changes (5), Second Read/Final Approval BP 0415: Equity, Second Read/Final Approval BP 1020: Youth Services, Second Read/Final Approval BP/AR 1330: Use of School Facilities, Second Read/Final Approval BP 1400: Relations between Other Governmental Agencies and the Schools, Second Read/Final Approval BP 2210: Administrative Discretion Regarding Board Policy, Second Read/Final Approval BP/AR 3312.2: Educational Travel Program Contracts, Second Read/Final Approval, BP/AR 3320: Claims and Actions Against the District, Second Read/Final Approval BP3515.21: Unmanned Aircraft Systems (Drones), Second Read/Final Approval BP 4140/4240/4340: Bargaining Units, Second Read/Final Approval AR 4157.2/4257.2/4357.2: Ergonomics, Second Read/Final Approval BP 4161.3: Professional Leaves, Second Read/Final Approval BP 4261.3: Professional Leaves, Second Read/Final Approval BP/AR 5112.5: Open/Closed Campus, Second Read/Final Approval AR 5141.32: Health Screening for School Entry, Second Read/Final Approval BP/AR 6174: Education for English Learners, Second Read/Final Approval BB9310: Board Policies

MSP (Colvig/Carni) to approve the Consent Agenda as presented

Ayes: Bowllds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

C. CONVENE PUBLIC HEARING – Pupil Textbook and Instructional Materials Adoption – 5:45 p.m.  
*High School Science (Biology): Grades 9-12, Pearson Education, Prentice Hall 2017 Edition, ISBN 978-323-20585-3. Public is advised the textbook will be on display at Willits Unified School District Office. Public input is encouraged.*

Board President Bowllds opened the public hearing at 6:00 p.m. No public comments were received  
Hearing closed at 6:03 p.m.

D. \*Approval of MOU with MCOE: Mendocino Poets in School

MSP (Carni/Colvig) to approve MOU with MCOE: Mendocino Poets in School as presented.

Ayes: Bowllds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

E. \*Approval of Resolution 2018/19-8, Authorizing MCOE to contract with Lattice/Special Education

Private School for WUSD student.

ROLL CALL VOTE

MSP (Colvig/Carni) to approve Resolution 2018/19-8: Authorizing MCOE to contract with Lattice as presented.

Ayes: Bowllds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

F. \* Approval of Resolution 2018/19-9, Authorizing MCOE to contract with North Valley School/Special

Education Private School for WUSD student.

ROLL CALL VOTE

MSP (Colvig/Carni) to approve Resolution 2018/19-9: Authorizing MCOE to contract with North Valley School as presented.

Ayes: Bowllds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

G. \*Approval of Final Read on AR 4161.8/4261.8/4361.8: Family Care and Medical Leave MSP (Carni/Colvig) to approve final read on AR 4161.8/4261.8/4361.8: Family Care and Medical Leave School as presented.

Ayes: Bowllds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

H. \*Consideration of Board Meeting Dates for calendar year 2019

MSP (Colvig/Carni) to approve moving the board meetings to the second Wednesday of the month beginning in 2019 with two meetings in June.

Ayes: Bowllds, Carni, Colvig  
Noes: None  
Absent: Chavez, Neary  
Abstain: None

I. \*First Read BP 0420.42: Charter School Renewal

J. \*First Read BP 1100: Communication with the Public

K. \*First Read BP 3290: Gifts, Grants and Bequests

L. \*First Read AR 3320: Claims and Actions Against the District

M. \*First Read BP 4114: Transfers

N. \*First Read BP/AR 5141.6: School Health Service

O. \*First Read BP /AR 5144.1: Suspension and Expulsion/Due Process

P. \*First Read BP/AR 5148.3: Preschool/Early Childhood Education

Board accepts items I-P as first read board policy changes

Q. Items for next board meeting agenda

- 12/12/18 board agenda item-meeting times

14. Public Comments for Items Not on the Agenda

Lydia Lopez from *Coalition for Human Trafficking in Mendocino County* and *Project Sanctuary* extended her help to the district regarding compliance with Health Education mandates.

John Haschak thanked the district for the flexibility with the Willie Brown Act for himself and his wife.

15. Adjournment

MSP (Colvig/Carni) to adjourn at 6:26 p.m.

Ayes: Bowllds, Carni, Colvig, Neary  
Noes: None  
Absent: Chavez  
Abstain: None

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Mark Westerburg, Superintendent

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Robert Colvig, Board Clerk