

WILLITS UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

*Regular Meeting*

Willits High School Media Center  
299 North Main Street, Willits, California  
Wednesday, December 14, 2016  
Regular Open Session 5:30 p.m.

*Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.*

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 5:31 p.m.

2. Agenda Approval

MSP (Carni/Croskey) to approve the agenda as presented.

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

3. Flag Salute

The flag salute was led by Board Clerk Croskey.

4.

A. Organizational Meeting

**1. Election of Board President**

MSP (Bowlds/Croskey) to nominate Neary to serve as board president.

Ayes: Neary, Bowlds, Croskey, Carni  
Noes: Harris  
Absent: None  
Abstain: None

**2. Election of Board Clerk**

MSP (Bowlds/Carni) to nominate Croskey to serve as board clerk.

Ayes: Neary, Bowlds, Croskey, Carni  
Noes: Harris  
Absent: None  
Abstain: None

**3. Appointment of Board Secretary**

MSP (Bowlds/Carni) to nominate Mark Westerburg to serve as board secretary.

Ayes: Neary, Bowlds, Croskey, Carni  
Noes: Harris  
Absent: None  
Abstain: None

5. Action/Discussion

A. \*Approval of District Calendars for school years 2017-18, 2018-19 and 2019-20

MSP (Croskey/Bowlds) to approve the calendar as presented for 2017-18 **only**; calendars for 2018/19 and 2019/20 will be tabled at this time.

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

A discussion took place about calendars for the district, what is best for students, families and staff. The calendar for 2017-18 was approved as presented and calendars for 2018-19 and 2019-20 was tabled.

B. \*Acceptance of Annual Audit Report 2015/16- Christy White Accounting MSP (Bowlds/Harris) to accept the 2015/16 annual audit report as presented. ATTACHMENT A  
Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

Michael Ash an auditor from private firm, Christy White Accounting presented the annual audit for 2015/16. He advised our district is doing business well, with two minor audit findings which have no fiscal impact and are very common.

President Neary thanked the auditor for coming and presenting to the board and community.

C. \*Approval of 1<sup>st</sup> Interim Budget for 2016/17  
MSP (Bowlds/Croskey) to approve the 1<sup>st</sup> interim budget for 2016/17 as presented.  
Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

A lengthy discussion took place about budgets, actuals, the impact in negotiations and reporting of advisements from the Business Director.

6. Public Comments for Items Not on the Agenda  
Dan Green said due to the roof leak at Baechtel Grove Middle School, BGMS basketball athletes held their games at Willits High School and the kids thought “it was cool.”

7. Superintendent Comments  
Superintendent Westerburg reported winter sports is happening. WHS girls’ basketball is doing well, the Varsity boys’ game was great last night, going into double overtime. Students from Sherwood School went to Northbrook Convalescent Home today and it was awesome. Students from Brookside students went caroling. There is a lot of holiday spirit at the sites and everyone is looking forward to the winter break.

8. Board Comments  
Board Member Harris left at 7:12 p.m.

Board Clerk Croskey reported that she attended the band concert at Baechtel Grove Middle School and was pleased with the direction of teacher Mr. Olds, she suggested holding any upcoming concerts at WHS Auditorium.

President Neary commented that the Willits Weekly has a new section called “The Wolverine” in its paper, he finds it to be a great service.

Board Member Bowlds stated in regards to negotiations: decisions are based on information received by the Business Director. The board relies on the information and assumptions to be as reasonably accurate as they can be. He went on to state the district’s biggest asset are the wonderful people that work here.

Board Member Carni shared that she was pleased with the minor audit findings and the budget is a tricky piece. She believes the District is getting better and better and enjoys the positive feedback she hears out in the community. Carni is worried about not having a CBO. Superintendent Westerburg replied that we have two qualified applicants and an agreement is in place to use Director Michel on an hourly basis through the transition.

9. Adjournment

MSP (Bowlds/Croskey) to adjourn at 7:27 p.m.

Ayes: Neary, Croskey, Bowlds, Carni

Noes: None

Absent: Harris

Abstain: None

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Mark Westerburg, Superintendent

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Georgeanne Croskey, Board Clerk

***Agenda Packet & Supporting Documents Notice:*** *The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Willits Unified School District-Reception Desk, located at 1277 Blosser Lane., Willits, CA. For more information please call (707) 459-5314. \*Items so marked have supporting documents which have been distributed to the Board of Education. An extra copy is available upon request.*

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