

WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
Special Meeting
Willits High School Media Center
299 North Main Street
Willits, CA 95490
Wednesday, December 17, 2014
Closed Session 4:00 p.m. Open Session 5:00 p.m.
MINUTES

1. Call Meeting to Order

Board President Carni called the meeting to order at 4:00 p.m.

2. Flag Salute

Board President Carni led the flag salute.

3. Notice of Special Meeting

Board President Carni read the notice of special meeting.

Pursuant to the Ralph M. Brown Act (California Government Code Section 54956.5), no business may be considered at a Special Meeting other than what is specified on the written agenda.

4. Agenda Approval

MSP (Bowlds/Harris) to approve the agenda as presented.

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez

Noes: None

Absent: None

Abstain: None

5. Recess to Closed Session

Board President Carni recessed to closed session at 4:02 p.m.

- A. Conference with Labor Negotiators: CSEA, WTA (G.C. 54957)
- B. Employee Discipline, Release, and Dismissal (G.C. 54957)
- C. Public Employee Performance Evaluation: Superintendent (G.C.54957)
- D. Certificated Leave of Absence Request (1) (G.C. 54957)
- E. Anticipated Litigation, Doe v Willits USD (G.C54956.9)

6. Reconvene to Open Session

Board President Carni reconvened to open session at 5:15 p.m.

7. Report Out of Closed Session

Superintendent Patricia Johnson reported that the following action was taken during closed session:

Concerning:

- A. Conference with Labor Negotiators: CSEA, WTA

The board directed the superintendent to sunshine with WTA and CSEA, to hold two negotiations sessions for each bargaining unit during the 14/15 school year to discuss salary schedules for both units, Stipends and PAR with the WTA unit and job descriptions with CSEA, for the 16/17 school year.

- D. Certificated Leave of Absence Request (1) (G.C. 54957)

MSP (Bowlds/Harris) to approve the certificated leave of absence request as presented.

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez
Noes: None
Absent: None
Abstain: None

8. Action/Discussion

A. First Interim Report

Director of Fiscal Services Tanya Michel reported that no later than 45 days after the close of the reporting period, the district governing board shall approve and certify in writing whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current projections, for subsequent two fiscal years. Director Michel explained the First Interim narrative. She stated that the district is filing POSITIVE, noting that the district will need to make reductions in both restricted and unrestricted areas in the amount of approximately \$200,000 for the 15/16 school year, and \$350,000 in the 16/17 school year. Director Michel explained that the common core and lottery carry over are spent and not funded in future years. She explained that the homeless student population is just under 100, and the free and reduced count is 75%.

MSP (Rodriguez/Neary) to approve the 14/15 First Interim Report.

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez
Noes: None
Absent: None
Abstain: None

B. District Office Relocation

Superintendent Patricia Johnson explained that the current district office location takes away valuable classroom space from our elementary program; exposes our student to unwanted campus disruptions; and prevents the public from meeting with district administration in a confidential environment. Information provided to the board in previous meetings indicates that the financial burden of a new facility or rental of property within district boundaries is fiscally prohibitive. The district is requesting approval to move forward with the relocation of the district office to the portable classrooms behind Blosser Lane Elementary. Discussion with Kids Club administration and Blosser Lane administration indicate that this relocation can be done with limited disruption to their current programs. The relocation of the district complex would be completed for prior to the beginning of the 2015-16 school year. SEE ATTACHMENT A.

A discussion addressing concerns about parking, student safety, flooding, traffic, and ADA accessibility took place.

Board Member Rodriguez stated she is opposed to the district office renting any space.

MSP (Rodriguez/Harris) to authorize the superintendent to conduct a study for a roadway on the south side of the Blosser Lane campus, not to exceed \$10,000.

Ayes: Harris, Carni, Bowlds, Rodriguez
Noes: Neary
Absent: None
Abstain: None

C. Board Policy Revision, 2nd Reading and Final Approval of Board Policy 3350, Administrative Regulation and Exhibits

The board conducted a second reading of the revised board policy, and the changes were explained.

MSP (Neary/Rodriguez) to approve the revised BP 3350, AR3350 and exhibits.

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez

Noes: None
Absent: None
Abstain: None

D. Consideration of Kids Club Request for Non DSA Compliant Portable Building Placement on Leased Property

Superintendent Patricia Johnson explained that Kids Club is requesting the board authorize the placement of three portables, possibly non-DSA approved on the site they currently lease from Willits Unified on Blosser Lane. These portables would be for sole use by the Kids Club after school program, and not available for use by any other public or non-public organization.

A discussion took place about the children who attend after school programs, not being students, because attendance is not compulsory.

MSP (Neary/Bowlds) to table this item.

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez
Noes: None
Absent: None
Abstain: None

E. Approval of A-1 Extra Duty Extra Pay Schedule 2014/15

Superintendent Patricia Johnson explained that the revision to the A-1 Salary Schedule is a result of a Memorandum of Understanding between the Willits Teachers Association and Willits Unified, allowing for a Lead FFA Advisor and an Assistant FFA Advisor. The district has interest in expanding the program and this additional extra duty position will allow for additional certificated support of the FFA program.

MSP (Neary/Harris) to approve the revised schedule as presented

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez
Noes: None
Absent: None
Abstain: None

F. Approval of Memorandum of Understanding with Nuestra Alianza 2014/15

Superintendent Johnson explained that, this MOU will allow Nuestra Alianza to provide support to students and families including home visits, improved attendance, parenting classes, mental health support, referrals, food stamp applications, English classes, and other student related issues.

MSP (Rodriguez/Bowlds) to approve of the 14/15 Nuestra Alianza MOU as presented.

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez
Noes: None
Absent: None
Abstain: None

G. Approval of Job Description: FMOT Assistant

Superintendent Patricia Johnson explained that the district is interested in building internal capacity. In an effort to teach a variety of skills that are proprietary, situational, and distinctly Willits Unified in maintenance and transportation, the district has created this job description. The salary range will be negotiated with CSEA.

A discussion took place about the work load of the custodians, and suggestions for bringing back a custodial position that was cut were made.

MSP (Neary/Carni) to table this item until CSEA has negotiated salary placement for the new position, and the district can provide a cost to the board.

Ayes: Carni, Neary
Noes: Harris, Bowlds
Absent: None
Abstain: Rodriguez

9. Adjourn

MSP (Neary/Harris) to adjourn at 7:10 p.m.

Ayes: Harris, Carni, Bowlds, Neary, Rodriguez

Noes: None

Absent: None

Abstain: None

Patricia Johnson, Superintendent

Laurie Harris, Board Clerk