

WILLITS UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

*Regular Meeting*

Willits High School Media Center  
299 North Main Street, Willits, California  
Wednesday, December 6, 2017

Closed Session 4:30 p.m. Regular Open Session 5:30 p.m.

*Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.*

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:30 p.m.

2. Public Comments on the Closed Session Items  
No comments were received

3. Recess to Closed Session

Board President Neary recessed to closed session 4:31 p.m.

- A. Request for Certificated Leave of Absence (2) (*G.C. 54957*)
- B. Consideration of Stipulated Agreement, Case Number 2017/18-3
- C. Request to Use Sick Leave to Care for Family Member (1) (*G.C. 54957*)

4. Reconvene to Open Session

Board President Neary reconvened to open session at 5:30 p.m.

5. Flag Salute  
The flag salute was led by Superintendent Westerburg.

6. Report out of closed Session  
Superintendent Westerburg reported the closed session items were all approved unanimously.

7. Special Order of Business  
1. Sanhedrin Alternative High School Graduation (2) students.  
Board approved the increase of one additional graduating student for a total of three (3).

Director of Sanhedrin High School Jeff Ritchley reported that due to the change in graduation requirements we have 3 students graduating: Jorge Perez, James Jewel, and Tyrell Hopkins. Diplomas were presented with friends and family in attendance to honor the graduates.

8. A. Organizational Meeting

**1. Election of Board President**

MSP (Neary/Carni) to nominate and approve Alex Bowlds as Board President.

Ayes: Neary, Bowlds, Carni, Colvig

Noes: Harris

Absent: None

Abstain: None

Chris Neary nominated Alex Bowlds for Board President

**2. Election of Board Clerk**

MSP (Neary/Carni) to nominate and approve Bob Colvig as Board Clerk.

Ayes: Neary, Bowlds, Carni, Colvig, Harris  
Noes: None  
Absent: None  
Abstain: None

Chris Neary nominated Bob Colvig for Board Clerk.

### **3. Appointment of Board Secretary**

MSP (Neary/Bowlds) to appoint Mark Westerburg as the Board Secretary

Ayes: Neary, Bowlds, Carni, Colvig, Harris  
Noes: None  
Absent: None  
Abstain: None

Board Member Harris verbally resigned as a board member at 5:42 p.m., she then left the meeting.

### **4. Appointment of Representatives to the School Sites**

Brookside Elementary-Bob Colvig  
Blosser Lane Elementary-Chris Neary  
Sherwood School-Alex Bowlds  
Baechtel Grove Middle School-Cynthia Carni  
Willits High School-Alex Bowlds  
Sanhedrin Alternative School-Chris Neary

### **5. Appointment of Representatives to District Committees**

Board chose to have ADHOC committees as needed.

### **9. Public Comments for Items Not on the Agenda**

No comments received

### **10. Information**

#### **A. WHS Presentation, Student Board Representative**

Item stricken, student representative not present.

#### **B. WHS Presentation, Wolverine Newspaper**

Willits High School Teacher, Carolyn Bakewell and students showcased "The Wolverine", a quarterly newspaper with stories and features of our local high school events. The local newspaper Willits Weekly and staff assist in the layout and production to distribute the school paper out to 3500 homes. Board Member Neary expressed his appreciation for the paper and further stated this is a testament to the improved culture at Willits High School, he thanked Carolyn and students for restoring the paper.

#### **C. \*CBEDS Report**

Superintendent Westerburg reported on the enrollment and ADA figures and comparisons for years past.

#### **D. Honor the passing of former Superintendent, Robert Kirkpatrick**

Moment of silence to honor Mr. Robert Kirkpatrick for his many years of service to the district as a Superintendent and Board Member. Neary shared stories about Mr. Kirkpatrick, how he energized our district and the schools flourished under his leadership.

#### **E. Honor the passing of former Bus Driver, Libby Cash**

Moment of silence to honor the passing of Libby Cash for her many years of service to the district.

### **11. WTA Comments**

John Haschak shared his sorrow for the loss of Robert Kirkpatrick. He reported that it was nice to hear about the journalism at Willits High School and would like the teachers to have more buy in concerning programs and curriculum. He commented that he is impressed with the support provided to those less fortunate in our community.

Winter festivals and programs are happening next week at the school sites and it is nice to have an agreement with the district calendars.

12. CSEA Comments

Dan Green would like to echo the praise to Superintendent Westerburg, he thanked Lisa Koller for her service and congratulated her on her retirement and wished board members a Happy Holiday.

13. Superintendent Comments

Superintendent Westerburg had nothing to report.

Principal Mungia shared with the board art projects that students from Baechtel Grove Middle School have done since the art elective has been brought back to the school.

14. Board Comments

Board Member Carni stated that she is pleased with Sanhedrin and the direction the school is headed, she looks forward to upcoming events at school sites.

Board Member Colvig nothing to report.

Board Clerk Bowlds nothing to report.

Board President Neary advised that Laurie Harris provided a great deal of support to the community and thanked her for her service as a board member.

15. Action/Discussion

A. Public Comments on Consent Agenda Items

No comments were received

B. Consent Agenda

The consent agenda included the following items: Minutes from the Regular Board Meeting on 11/1/2017, Approval of Employee Status Changes (3), Approval of Warrant Registers from October 26, 2017 to November 16, 2017, Approval District Calendars 2018/19 and 2019/20, Approval of WHS Winter 2017/18 Coaches, Approval of School Site Facility Inspection Tool (FIT) Reports, Acknowledgement of Mendocino County Investment Report through September 30, 2017, Approval of MOU between WUSD and Willits Kids Club Approval of 2<sup>nd</sup>/Final Read on Revised E 0420.41 Charter School Oversight, Approval of 2<sup>nd</sup>/Final Read on Revised BP 2140: Evaluation of the Superintendent, Approval of 2<sup>nd</sup>/Final Read on Revised AR 4112.2: Certification, Approval of 2<sup>nd</sup>/Final Read on Revised BP/AR 4112.61/4212.61/4312.61: Employment References, Approval of 2<sup>nd</sup>/Final Read on Revised BP/E 6161: Selection and Evaluation of Instructional Materials, Approval of 2<sup>nd</sup>/Final Read on Revised BB9012: Board Member Electronic Communications, Approval of 2<sup>nd</sup>/Final Read on Revised BB 9121: President, Approval of 2<sup>nd</sup>/Final Read on Revised 9220: Governing Board Elections, Approval of 2<sup>nd</sup>/Final Read on Revised 9230: Orientation, Approval of 2<sup>nd</sup>/Final Read on Revised BB9400: Board Self Evaluation.

MSP (Bowlds/Carni) to approve the consent agenda with the exception of the minutes from the 11/1/17 board meeting which was pulled for correction.

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

C. \*Approval of Adult Education Teacher Salary Schedule

MSP (Carni/Colvig) to approve the Adult Education Teacher Salary Schedule as presented.

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

John Haschak expressed his pleasure to see the adult education program coming back to the community.

D. \*Approval of Annual Report, La Vida Charter School for 2016/17

MSP (Bowlds/Neary) to approve the annual report for La Vida Charter School for 2016/17.

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

La Vida Director, Ann Kelly invited the board to come visit the school. Superintendent Westerburg reported no issues with the report all criteria was met.

E. \*Approval of Annual Report, Willits Elementary Charter School for 2016/17

MSP (Carni/Bowlds) to approve the annual report for Willits Elementary Charter School for 2016/17

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

Willits Elementary Charter School Director, Kara McClellan was present. Superintendent Westerburg reported no issues with the report all criteria was met.

F. \*Approval of Annual Report, Willits Charter School for 2016/17

MSP (Carni/Bowlds) to approve the annual report for Willits Charter School for 2016/17

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

Willits Charter School Director, Jennifer Lockwood was present. Superintendent Westerburg reported no issues with the report all criteria was met and stated there is good communication between WCS and the district.

G. \*Approval of Resolution 2017/18-9, Declaration of Withdrawal of Membership, Schools Excess Liability Fund JPA.

MSP (Bowlds/Colvig) to approve Resolution 2017/18-9, withdrawal of membership, schools excess liability fund JPA as presented. ROLL CALL VOTE

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

CBO Nikki Agenbroad explained the reasons for withdrawal, there will be no lapse of coverage for the county and district and this is for the 2018/19 school year.

H. \*Approval of Revised SELPA Special Education Policy Changes as presented.

MSP (Bowlds/Carni) to approve the SELPA policy changes as Presented.

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

I. \*Acknowledgement of 1<sup>st</sup> Read on revised BP /AR 1312.3: Uniform Complaint Procedures

Board acknowledges receipt of policy revision, Item I as presented above.

Board acknowledged Kate Craig from Willits Charter School who was in attendance at tonight's meeting as part of her administration program.

J. Agenda items for the Next Regular Meeting  
Filling the board vacancy

16. Adjournment

MSP (Neary/Bowlds) to adjourn at 6:23 p.m. in honor of Bob Kirkpatrick

Ayes: Neary, Bowlds, Carni, Colvig

Noes: None

Absent: Harris

Abstain: None

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Mark Westerburg, Superintendent

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Robert Colvig, Board Clerk

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