

WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

Regular Meeting

Willits High School Media Center
299 North Main Street, Willits, California
Wednesday, December 7, 2016

Closed Session 4:30 p.m. Regular Open Session 5:30 p.m.

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:32 p.m.

2. Agenda Approval

MSP (Bowlds/Croskey) to approve the agenda with the exception of tabling the organizational meeting till next week's meeting, December 14, 2016 due to the absence of member Carni.

Ayes: Neary, Croskey, Harris, Bowlds

Noes: None

Absent: Carni

Abstain: None

3. Public Comments on the Closed Session Items

No comments were received

4. Recess to Closed Session

Board President Neary recessed to closed session 4:33 p.m.

A. Public Employee Discipline, Dismissal, Release (1) (G.C. 54957)

B. Public Employee Performance Evaluation: Superintendent (G.C. 54957)

C. Consideration of Complaint against School Personnel (G.C. 54957)

D. Consideration of Request to Use Sick Leave for Family Care (1) (G.C. 54957)

5. Reconvene to Open Session

Board President Neary reconvened to open session at 5:32 p.m.

6. Flag Salute

The flag salute was led by Board Clerk Croskey.

7. Report out of closed Session

Superintendent Westerburg reported item D, employee request to use sick leave for family care was approved and personnel issues were discussed, no further actions taken.

8.

A. Organizational Meeting was tabled till next meeting on 12/14/16 due to absence of member Carni. Paula Nunez expressed she would like the opportunity to make recommendations and will do so at next meeting.

1. Election of Board President

2. Election of Board Clerk

3. Appointment of Board Secretary

9. Public Comments for Items Not on the Agenda

Jennifer Nunez teacher at Brookside School thanked Board Member Harris for helping in her classroom and presented her with a thank you card and gift from her students. Lisa Mey teacher at Blosser Lane School shared her disappointment in the denial by the Education Foundation to use funds to purchase Chromebooks at the advisement by Superintendent Westerburg. He responded the funds from the foundation are not intended for technology use and the district has in place a three year plan advancing Chromebooks down one grade level each year. Currently laptops from Willits High School are being moved to other school sites and placed in travelling carts for student use.

Paula Nunez thanked the board and Superintendent for the direction of district provided transportation for athletics, she also inquired about the district picking up the expense for field trips. Superintendent. Westerburg stated the district will pick up the expense, however, the site administrator needs to monitor the trips and they must be academic in value. Business Director, Tanya Michel further noted the trips must be preapproved.

10. Information

A Willits High School Presentation

Student Board Representative d'Artagnon Meek presented a power point about school athletics and events, including Hot Winter's Night and Spirit Week. He further commented that the addition of Chromebooks is going smoothly.

B. *Special Meeting, Fiscal: December 14, 2016

Reminder of meeting next week at 5:30 p.m.

C. *Title III Plan Review

Superintendent Westerburg explained that Title III is funding for English Learners and Migrant Ed; this plan describes how the district will service those students. John Haschak noted the CELDT testing was completed at the school sites by the end of October.

D. *La Vida Charter School Annual Report

Superintendent Westerburg explained this is the year end annual report due to the district. He further commented the district and La Vida are working together on the M.O.U. outlining details for service needs of the special education students.

11. WTA Comments

John Haschak noted Prop 55 passed, WTA is happy about that and the guarantee of revenue for an additional 12 years to our district. Negotiations will reopen in January. Nuestra Alianza is having a meeting tomorrow night at 6:00 for information and concerns about the newly elected U.S. President and his plans for immigrants in the United States.

12. CSEA Comments

Dan Green commented that he is working with Human Resources on job descriptions for classified employees. He also brought attention to the hard work put forth by our instructional assistants, giving them praise and invited board members to shadow them as they go about their daily duties.

13. Superintendent Comments

Superintendent Westerburg reported that things are progressing along nicely in the district. He is working on the following issues:

- An additional portable classroom at Sherwood making that a K-8 school
- Working with the City on the 3 facilities we share. The gym roof at BGMS is nearly complete
- Our school facilities need more work.
- Advised that our business manager, Tanya Michel is leaving the district to go to work at Middletown. He has appreciated her dedication to WUSD and will miss her leadership.

Board President Neary thanked Tanya Michel for her service and commented he is impressed with Superintendent Westerburg and his efficiency in getting the roof of the gym repaired so expeditiously.

14. Board Comments

Board Member Harris thanked teacher, Jennifer Nunez for the card and gift. She stated that the students at San Hedrin are enjoying their Chromebooks and wished Tanya Michel well as she moves on to Middletown. Member Harris asked if parent conferences for Spanish speaking families had been cancelled due to lack of translators at Blosser Lane School.

Superintendent Westerburg replied he had not heard that. John Haschak further commented that he had translated at conferences and was aware that Principal Nancy Runberg had attended conferences to offer translation services as well. Board Member Bowlds wished everyone a happy holiday. He thanked Tanya Michel, wished her the best and commented that she was very qualified in her position stating "Our Loss is Their Gain". Member Bowlds is very pleased that the Chromebooks are working out and he strongly supports everything the district is doing.

Board Clerk Croskey thanked Tanya Michel and is enjoying the positive feedback about the transportation for our students.

Board President Neary shared that Superintendent Westerburg is approaching the 6 month mark, he thanked him for all of the good positive changes happening in the district.

15. Action/Discussion

- A. Public Comments on Consent Agenda Items
- B. No comments
- B. Consent Agenda

The consent agenda included the following items: Approval of Minutes of the Regular Meeting held on November 2, 2016, Approval of Employee Status Changes (7), Approval of Warrant Registers from October 27, 2016 to November 23, 2016, Approval of Board Meeting Calendar 2017, Approval of WHS Winter/Spring 2016/17 Coaches, Approval of School Site Facility Inspection Tool (FIT) Reports, Acknowledgement of Mendocino County Investment Report through October 31, 2016, Approval of Donation Report, October 2016, Approval of Addendum to Existing Internship Agreement with National University, Approval of 2nd/Final Read on Revised Policies: BP 2121, BB 9321, AR 5111.2, BP & AR 6142.1, BP 4121, E 0420.41

MSP (Harris/Bowlds) to approve the consent agenda as presented.

Ayes: Neary, Croskey, Harris, Bowlds
Noes: None
Absent: Carni
Abstain: None

- C. *Approval of 2nd/Final Read on Revised BP & AR 5111.1: District Residency, Option 1 or 2

No action taken, tabled till January meeting for further review. A discussion took place about the process of appeal and option 1 or option 2 as adopted policy. Paula Nunez shared her opinion that the board as elected officials should here any appeal by the parents in the community.

- D. *Approval of Resolution 2016/17-8: Change of Election Day to Even-Numbered Years for Governing Board.

MSP (Bowlds/Neary) to approve Resolution 2016/17-8: Change of Election Day to Even Numbered Years for Governing Board.

Ayes: Neary, Croskey, Harris, Bowlds
Noes: None
Absent: Carni
Abstain: None

Business Director, Tanya Michel explained the cost for an election on odd years would be at the expense of the district. Tami Jorgensen advised the cost is \$10,000-\$12,000 for an election. Superintendent Westerburg explained the board members will each be serving an additional year.

- E. *Approval to Surplus Outdated Books, Library, Baechtel Grove Middle School

MSP (Harris/Croskey) to approve the surplus of outdated books from library at Baechtel Grove Middle School as presented.

Ayes: Neary, Croskey, Harris, Bowlds
Noes: None

Absent: Carni
Abstain: None

A discussion took place about making the items available to students, parents and local community.

F. *Approval of Salary Schedules- Classified, Confidential & Management

MSP (Bowlds/Harris) to approve the salary schedules for Classified, Confidential & Management as presented.

Ayes: Neary, Croskey, Harris, Bowlds
Noes: None
Absent: Carni
Abstain: None

Business Director Tanya Michel explained that (PERS) Public Employee Retirement System requires these schedules be calculated so employees don't lose their base wage upon retirement. Board Member Croskey asked how our salary schedules compare to other districts. Business Director Michel said in comparison to other districts we are not that far off in the entry level positions but a greater variance in the higher positions. CSEA Member Jenni Wyatt commented that she is thankful for her healthcare benefits, she has coverage for her two adult children and her husband was able to retire

G. *Acknowledgement of 1st Read on revised BP and AR 0450: Comprehensive Safety Plan

H. *Acknowledgement of 1st Read on revised BP and AR 0520.2: Title 1 Program Improvement Schools

I. *Acknowledgement of 1st Read on revised BP & AR 0520.3: Title 1 Program Improvement Districts

J. *Acknowledgement of 1st Read on revised BP 3513.3: Tobacco Free Schools

K. *Acknowledgement of 1st Read on revised AR 3516.3: Earthquake Emergency Procedure System

L. *Acknowledgement of 1st Read on revised BP and AR 3553: Free and Reduced Price Meals

M. *Acknowledgement of 1st Read on revised BP 3555: Nutrition Program Compliance

Board acknowledges receipt of all policy revisions G-M as presented above.

N. Agenda items for the Next Regular Meeting

- Approval of 2nd/Final Read on Revised BP & AR 5111.1: District Residency, Option 1 or 2

16. Adjournment

MSP (Bowlds/Harris) to adjourn at 6:43 p.m.

Ayes: Neary, Croskey, Harris, Bowlds
Noes: None
Absent: Carni
Abstain: None

Mark Westerburg, Superintendent

Georgeanne Croskey, Board Clerk

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