

WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
Regular Meeting
Willits High School Media Center
299 North Main Street, Willits, California
Wednesday, April 13, 2016
Open Session – 4:30 p.m.
Closed Session to follow Open Session

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:30 p.m.

2. Flag Salute

Board Member Harris led the flag salute.

3. Agenda Approval

MSP (Harris/Croskey) to approve the agenda as presented with the exception of striking action item 10- L: Approval of job description, DMOT Administrative Assistant and striking item 14- Closed Session.

Ayes: Harris, Neary, Bowlds, Carni, Croskey

Noes: None

Absent: None

Abstain: None

4. Information

A. Brookside School Presentation: Kindergarten students sang under the direction of teachers Ms. Brinkerhoff, Ms. Gonzalez and Ms. Allen. First grade students and teachers Ms. Kluskiewicz and Ms. Sunvold-Gray presented their classroom Science Fair projects. PE Teachers and staff, Mr. Kuhn's, Ms. Cash and Ms. Ramirez along with several second grade students performed rhythm and dance routines. The final performance included all students singing "This school is our school"

B. Extended Learning Program Presentation

Superintendent Johnson explained the Extended Learning Program formerly known as GATE: a discussion has been taking place about possibly restructuring the program. Several teachers and community members spoke about the current program including the RAVEN assessment and clustering along with new approaches of a pull out program or an integrated program. There were several comments in favor and against all ideas presented. Board President Neary recommended the incoming Superintendent should weigh in on this and that this is not a board policy however the board needs to be informed to better support the program.

C. Walk & Bike Mendocino Program Presentation

Neil Davis Director of Walk and Bike Mendocino Program is looking to host at least four events per year in Willits. Walk to School, Bike to School, Traffic Safety at the school sites, and a Community Outreach event. ATTACHMENT B

D. Bus Surplus Update

Director of Transportation, Terry McEntee presented a power point about the bus fleet, the Longmile Filters and his recommendation to purchase at least one new bus: Terry stated that safety is the primary concern. A discussion took place about the availability of retro fitting the filters, the unknown risks and cost. Board Member Bowlds shared his concerns about the approval to purchase new buses when the buses could be retro fitted with the filters and the board was not made aware of that availability saving the district from the large expense. A discussion took place concerning retro fitting the existing buses versus purchasing new buses.

E. Report on Unspent Capital Expenditures

Superintendent Johnson spoke about sweeping funds into the reserve account to boost our reserve. Director of Fiscal, Tanya Michel advised that the reserve has been brought up to 6.99 % and the board will receive the resolution in the May meeting to vote upon. All sites and departments are balancing their budgets, encumbered funds are being released back into the accounts.

5. WTA Comments

John Haschak spoke about the high number of students being pulled into the ELP program when they really aren't identified as ELP students. He discussed the petition for Proposition 30 needing signatures and the funds it brings into the district. John thanked Board Member Carni and Superintendent Johnson for attending Cesar Chavez presentation. Negotiations resume tomorrow for the 6th day, stating the current salary schedule was going to be a hard sell for new

teachers at upcoming job fairs, he commended the Superintendent on her work however was concerned that the Counties figures are very different.

6. CSEA Comments

CSEA President, Dany Laurent spoke about her concern regarding the classified salary schedule to attract good employees.

7. Administrator Comments

Baechtel Grove Middle School- Principal, Maria Mungia expressed appreciation to Director of Technology, Jennifer Maples and Suzanne Matheson for their work. The following activities are happening at school softball, track, soccer, mural club and after school drama. AVID applications complete and a fieldtrip to UC Davis is planned. Parents are fundraising for 8th grade promotion activities. Board members were invited to Open House on 4/20/16, the Book Fair all next week and College and Career events 4/25-28.

Brookside Elementary School- Principal, Anne Hammond thanked John Haschak for the Cesar Chavez Assembly. Upcoming events: Gary Martin-Art, Open House on April 21st, online kindergarten registration April 28-29th.

Blosser Lane Elementary/Sherwood School- Principal, Nancy Runberg thanked John Haschak for Cesar Chavez Presentations, Rotary for dictionaries to 3rd grade students. Events-after school drama for 5th grade, Odyssey of the Mind, Book Fair, Daily Five, field trips and Open House on 4/19. Sherwood School events; science fair, overnight trip to Headlands and thank you to maintenance department for the completion of the play structure.

Willits High School- Principal Robert Chavez advised on a Career Fair coming up on May 18th working with the City Chamber and MCOE. Open house is on April 26th. Student Representative Will Switzer and fellow students presented a power point about school activities including Science Fair, clubs and athletics.

8. Superintendent Comments

Superintendent Johnson thanked the Brookside students, parents and staff for the wonderful presentation. She attended the Cesar Chavez Assembly and thanked John Haschak for his work. The district will be participating in job fairs at the following sites: Sonoma State, Chico State, Sacramento State and Mendocino County Office of Education. Superintendent Johnson commented that she feels good about the ongoing WTA Union negotiations and is hopeful to resolve the remaining issues.

9. Board Comments

Board Member Harris thanked Anne Hammond for the great presentation. Harris also thanked the maintenance department for completing the play structure at Sherwood School and was appreciative of the thank you notes she received from seniors at the high school for senior interviews. No other comments were received from board members.

10. Action Discussion

A. Public Comments on Consent Agenda

No comments were received

B. Consent Agenda

The consent agenda included the following items: Approval of the Minutes from the Regular Meeting held on March 2, 2016, Approval of the Minutes from the Special Meeting held on March 3, 2016, Approval of Minutes from the Regular Meeting held on March 16, 2016, Approval of the Minutes from the Special Meeting held on March 23, 2016, Approval of Employee Status Changes (5), Warrant Registers February 25, 2016-March 31, 2016, Approval of Williams Quarterly Report-3rd Quarter, Approval of Service Agreement: Document Tracking Services 16/17, Approval of School Innovations and Achievement Service Agreement 16/17, Approval of Contract for Services-AVID 16/17, Approval of M.O.U. with Imperial County Office of Education-Broadband Infrastructure Improvement Grant Program.

MSP (Carni/Croskey) to approve the consent agenda as presented, with the exception of Minutes for Regular Meeting held on March 16, 2016

Ayes: Harris, Neary, Bowlds, Carni, Croskey

Noes: None

Absent: None

Abstain: None

MSP (Bowlds/Harris) to approve the Minutes for Regular Meeting held on March 16, 2016

Ayes: Harris, Neary, Bowlds, Croskey

Noes: None

Absent: None
Abstain: Carni

C. Special Order of Business

Approval of Employment Agreement for District Superintendent, 3 year contract

MSP (Harris/Croskey) to approve Employment Contract with Mark Westerburg as Superintendent, effective July 1, 2016. ROLL CALL VOTE

Ayes: Harris, Neary, Bowlds, Carni, Croskey
Noes: None
Absent: None
Abstain: None

John Haschak inquired on the salary comparison between current Superintendent Johnson and incoming Superintendent Westerburg. Board President Neary stated due to substantial experience a higher salary was given. Further discussion took place about the contract and salary. Board President Neary applauded Director of Human Resources, Laura Sleeper for an exemplary job.

D. Board Policy Revision First Read AR 3311: Bids

E. Board Policy Revision First Read AP 5131.2: Bullying

F. Board Policy Revision First Read AR 4112.23: Personnel, Special Education Staff

G. Board Policy Revision First Read BP and AR 4030: Personnel, Nondiscrimination in Employment

H. Board Policy Revision First Read (Deletion) of AR 4031: Complaints Concerning Discrimination in Employment

I. Board Policy Revision First Read BP 2121: Superintendent's Contract

Board President Neary and members accepted the board policy revisions above (D-I) as a first read.

J. Approval of Summer Education Programs

MSP (Bowlds/Carni) to approve the Summer Education Programs as presented for Baechtel Grove Middle School, Willits High School and Special Education Programs.

Ayes: Harris, Neary, Bowlds, Carni, Croskey
Noes: None
Absent: None
Abstain: None

K. Approval of Educator Effectiveness Plan

MSP (Carni/Bowlds) to approve the Educator Effectiveness Plan as presented.

Ayes: Harris, Neary, Bowlds, Carni, Croskey
Noes: None
Absent: None
Abstain: None

L. Approval of Job Description: DMOT, Administrative Assistant

ITEM WAS STRICKEN FROM AGENDA

M. Notice of Public Hearing

5:00 p.m. – Pupil Textbook and Instructional Materials Adoption- English Language Arts/English Language Development (ELA/ELD) Benchmark Advance/Digital and Print Components
The board welcomes and encourages public input. No comments were received.

Board President Neary called the public hearing to order at 7:31 p.m.

Anne said the items will be at the Open House at Brookside and Blosser. Superintendent Johnson advised that the display will be at the District Office for sixty (60) days.

Board President Neary closed the public hearing at 7:32 p.m.

N. Approval of Staywell Participation Resolution number 2015/16-14
MSP (Bowlds/Carni) to approve Resolution Number 2015/16-14: Staywell Participation.

Ayes: Harris, Neary, Bowlds, Carni, Croskey
Noes: None
Absent: None
Abstain: None

Director of Fiscal, Tanya Michel reported that there have been no insurance premium increases for the past 3 years and it is looking that there will be no increase or very minimal for the upcoming renewal. Further discussion took place about what Staywell is and Board President Neary asked for more information.

O. Approval of Increase to Meal Prices
MSP (Bowlds/Carni) to approve the Increase to Meal Prices as presented.

Ayes: Harris, Bowlds, Carni, Croskey
Noes: Neary
Absent: None
Abstain: None

Director of Food Services, Christy Wisdom spoke that we were quite behind on our meal prices however State mandates a maximum increase of .10 cent per year. Our Food Department is looking at plans for a .05 cent increase next year to brunch.

P. Consideration of Amending Scope of Susan Daniel Contract
Board President Neary pulled this item from the agenda, reporting that he will wait to see the report before any additional requests are made.

11. Public Comments for Items Not on the Agenda

Tami Jorgensen asked why item 10 L was pulled from the agenda. Superintendent Johnson explained that CSEA bargaining unit asked for the item to be pulled due to reclassification. Dany Laurent spoke and advised that it was not the local CSEA unit. Dany Laurent also commented that it is a bus driver's right and responsibility to deem when the bus is not safe for students and driver- not the director of transportation. Special Education Director, Kelley Labus said Laura Rowland met her goal and the iPad's have been received. Clarence Rhine expressed his concerns about safety of buses, drivers and students. CHP Motor Carry Safety Unit representative Tim Huegle, presented on the two violations in the transportation department, he stated all is public information with the exception of personnel matters. Board President Neary asked him for another letter if he had other concerns not addressed on his first letter.

12. (_____/_____) to approve the closed session agenda as presented.
ITEM WAS STRICKEN

13. Public Comments on Closed Session Items
No comments were received.

14. Recess to Closed Session
ITEM WAS STRICKEN

A. Conference with Labor Negotiators: WTA, District Representative: Superintendent (*G.C. 54957.6*)

15. Items for Future Agendas

Discussion took place about adding a closed session item for personnel issues in the transportation department. It was decided that upon

16. Adjournment

MSP (Croskey/Carni) to adjourn 8:26 p.m.
Ayes: Harris, Neary, Bowlds, Carni, Croskey
Noes: None
Absent: None
Abstain: None

Patricia Johnson, Superintendent

Georgeanne Croskey, Board Clerk