

WILLITS UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

Regular Meeting

Brookside Elementary School, Cafeteria
20 Spruce Street, Willits, California
Wednesday, May 3, 2017
Closed Session – 4:30 p.m.
Open Session – 5:30 p.m.

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:32 p.m.

2. Agenda Approval

MSP (Harris/Bowlds) to approve the agenda as presented

Ayes: Neary, Bowlds, Carni, Harris

Noes: None

Absent: Croskey

Abstain: None

3. Public Comments on Closed Session Items

No comments were received.

4. Recess to Closed Session

Board President Neary recessed to closed session at 4:33 p.m.

A. Consideration of Request for Leave of Absence (1) Certificated (*G.C. 54957*)

B. Consideration of Request for Early Retirement Incentive (1) Classified (*G.C. 54957*)

C. Public Employment, Administrative Assignments, District Representative: Superintendent (*G.C. 54957.6*)

D. Consideration of Stipulated Agreement Case 2016/17-15

5. Reconvene to Open Session

Board President Neary reconvened to open session at 5:30 p.m.

6. Report out of Closed Session

Superintendent Westerburg reported that items 4A, B & D were approved. No action to report on Item 4-C

A. Consideration of Leave of Absence Request (1) Certificated (*G.C. 54957*)

MSP (Harris/Bowlds) to approve leave of absence request (1) certificated as presented.

Ayes: Neary, Bowlds, Carni, Harris

Noes: None

Absent: Croskey

Abstain: None

B. Consideration of Request for Early Retirement Incentive (1) Classified (*G.C. 54957*)

MSP (Harris/Bowlds) to approve request for early retirement (1) classified as presented.

Ayes: Neary, Bowlds, Carni, Harris

Noes: None

Absent: Croskey

Abstain: None

D. Consideration of Stipulated Agreement Case 2016/17-15

MSP (Harris/Bowlds) to approve stipulated agreement case 2016/17-15 as presented.

Ayes: Neary, Bowlds, Carni, Harris

Noes: None

Absent: Croskey

Abstain: None

7. Flag Salute

Board Member Bowlds led the flag salute.

8. Recognition

A. English Proficiency Redesignation (13)

Superintendent Westerburg presented certificates to ELD students that tested proficient and were re-designated.

B. Student Board Representative

Superintendent Westerburg presented d'Artagnan Meek with a plaque for serving as student representative on the school board for 2016/17 school year.

9. Information

A. Presentation by Brookside Elementary School

Several presentations about programs and events at Brookside by staff and students.

B. P-2 Report

Superintendent Westerburg reported the P2 for 2016/17: ATTACHMENT A

C. LCAP Draft Update

Superintendent Westerburg reported on LCAP, budget funds and expenses: ATTACHMENT B

10. WTA Comments

No comments were received

11. CSEA Comments

CSEA President Dan Green reported that there are 6 retirees from CSEA and thanked them for their service. Board members were again invited to participate this month in (ACE) accompany classified employee.

12. Superintendent Comments

Superintendent Westerburg, reported Principal Chavez is back at Willits High School. Hiring is going extremely well. WTA negotiations have been completed. San Hedrin is going to a vocational setting. Sherwood's new classroom will be delivered on 6/12/17. Tennis court improvements will start in June. Construction class is a great addition with Teacher, Brian Bowles at WHS. Lots of change and transitions occurring in the district, things are going well. Superintendent Westerburg encourages folks to look at video on district web site.

13. Board Comments

Board President Neary commented that he enjoyed the presentation by Brookside School.

Board Member Bowlds had no comments

Board Member Carni enjoys going to the sites and really enjoyed the presentation.

Board Member Harris thanked Principal Crossman and enjoyed the presentation by the students and stated that she miss seeing the administrators at the monthly board meetings.

Student Board Representative d'Artagnan Meek was surprised by the amount of work involved with the power point for meetings. He reported that it was a good school year.

14. Action Discussion

A. Public Comments on Consent Agenda

Laura Rowland thanked the parents and PTO of Brookside for a wonderful culture that they create for them.

B. Consent Agenda

The consent agenda included the following items: Approval of the Minutes from the Regular Meeting held on April 5, 2017 (item pulled), Warrant Registers March 30, 2017-April 20, 2017, Approval of Employee Status Changes (5), Approval of Investment Report through January 31, 2017, Approval of final reading BP/AR 1312.3 Uniform Complaint Procedures, Approval of final reading BP/AR 3230 Federal Grant Funds, Approval of final reading BP/AR 3270 Sale and Disposal of Books, Approval of final reading AR Inventories, Approval of final reading AR 3460 Financial Reports and Accountability, Approval of final reading AR 3512 Equipment, Approval of final reading BP/AR 5145.3 Nondiscrimination/Harassment, Approval of final reading BP/AR 5145 Sexual Harassment, Approval of Single Plans for Student Achievement (SPSA's), Approval Williams Quarterly Report 3rd Quarter

MSP (Bowlds/Carni) to approve the consent agenda with the exception of Minutes for the Regular Meeting on April 5, 2017.

Ayes: Neary, Bowlds, Carni, Harris
Noes: None
Absent: Croskey
Abstain: None

C. Approval of Resolution 2016/17-13: Instructional Materials, Everyday Mathematics (TK-5)

MSP (Bowlds/Carni) to approve Resolution 2016/17-13: Instructional Materials, Everyday Mathematics (TK-5)

Ayes: Neary, Bowlds, Carni, Harris
Noes: None
Absent: Croskey
Abstain: None

D. Approval of Allowance of Attendance, Material Decrease, Emergency Conditions
ITEM WAS STRICKEN

E. Approval of Job Description/Position: School Intervention Assistant

MSP (Bowlds/Carni) to approve job description and position as presented in item E.

Ayes: Neary, Bowlds, Carni
Noes: Harris
Absent: Croskey
Abstain: None

A discussion took place about the job description, position and need.

F. Approval of Job Description/Position: Director of Alternative Programs

MSP (Harris/Carni) to approve job description and position as presented in item F.

Ayes: Neary, Bowlds, Carni, Harris
Noes: None
Absent: Croskey
Abstain: None

A discussion took place about CTE programs, Adult Ed and vocational education at San Hedrin.

G. Approval of Job Description/Position: Vocational Services Coordinator Assistant

MSP (Carni/Bowlds) to approve job description and position as presented in item G.

Ayes: Neary, Bowlds, Carni, Harris
Noes: None
Absent: Croskey
Abstain: None

Director of Special Ed Kelley Labus described this position and the use of workability grant funds.

H. Approval of Revision to Educator Effectiveness Plan, Teacher on Special Assignment (TOSA)

MSP (Bowlds/Carni) to approve revision to educator effectiveness plan and TOSA as presented in item H

Ayes: Neary, Bowlds, Carni
Noes: Harris
Absent: Croskey
Abstain: None

A discussion took place about improving the culture at Blosser Lane School, discipline issues, supporting staff and making a difference with the TOSA position.

I. CSEA Sunshine Proposal to WUSD for 2018/19 Contract Negotiations
CSEA Dan Green presented ATTACHMENT C

J. PUBLIC HEARING-WUSD SUNSHINE PROPOSAL TO CSEA 6:00 Government Code 3547 requires that the proposal of the District to the CSEA be presented in a public hearing to seek public input on the proposal. This process is called "sunshining". Once this process is completed, negotiations can begin. *The Board of Trustees encourages public input.*

K. Adoption of the WUSD Sunshine Proposal to CSEA for Contract Negotiations 2018/19 Superintendent Westerburg presented ATTACHMENT D to CSEA President, Dan Green.

MSP (Bowlds/Harris) to approve WUSD Sunshine Proposal to CSEA as presented.

Ayes: Neary, Bowlds, Carni, Harris
Noes: None
Absent: Croskey
Abstain: None

L. Approval to Change Board Meeting Time for June 7, 2017

MSP (Carni/Bowlds) to approve the meeting time with Closed Session at 3:30 and Open Session at 4:00 p.m.

Ayes: Neary, Bowlds, Carni, Harris
Noes: None
Absent: Croskey
Abstain: None

M. Board Policy Revision: First Read BP 0460, Local Control and Accountability Plan

N. Board Policy Revision: First Read BP/AR 5141.52, Suicide Prevention

O. Board Policy Revision: First Read BP/AR 3260, Fees and Charges

P. Board Policy Revision: First Read AR 4112.22, Staff Teaching English Learners

Board President Neary and members accepted the board policy revisions above (Items M-P) as a first read.

Q. Items for Future Agendas

No action from the board


15. Public Comments for Items Not on the Agenda

No comments


16. Adjournment

MSP (Bowlds/Carni) to adjourn 7:13 p.m.

Ayes: Neary, Bowlds, Carni, Harris
Noes: None
Absent: Croskey
Abstain: None



Mark Westerburg, Superintendent



Georgeanne Croskey, Board Clerk

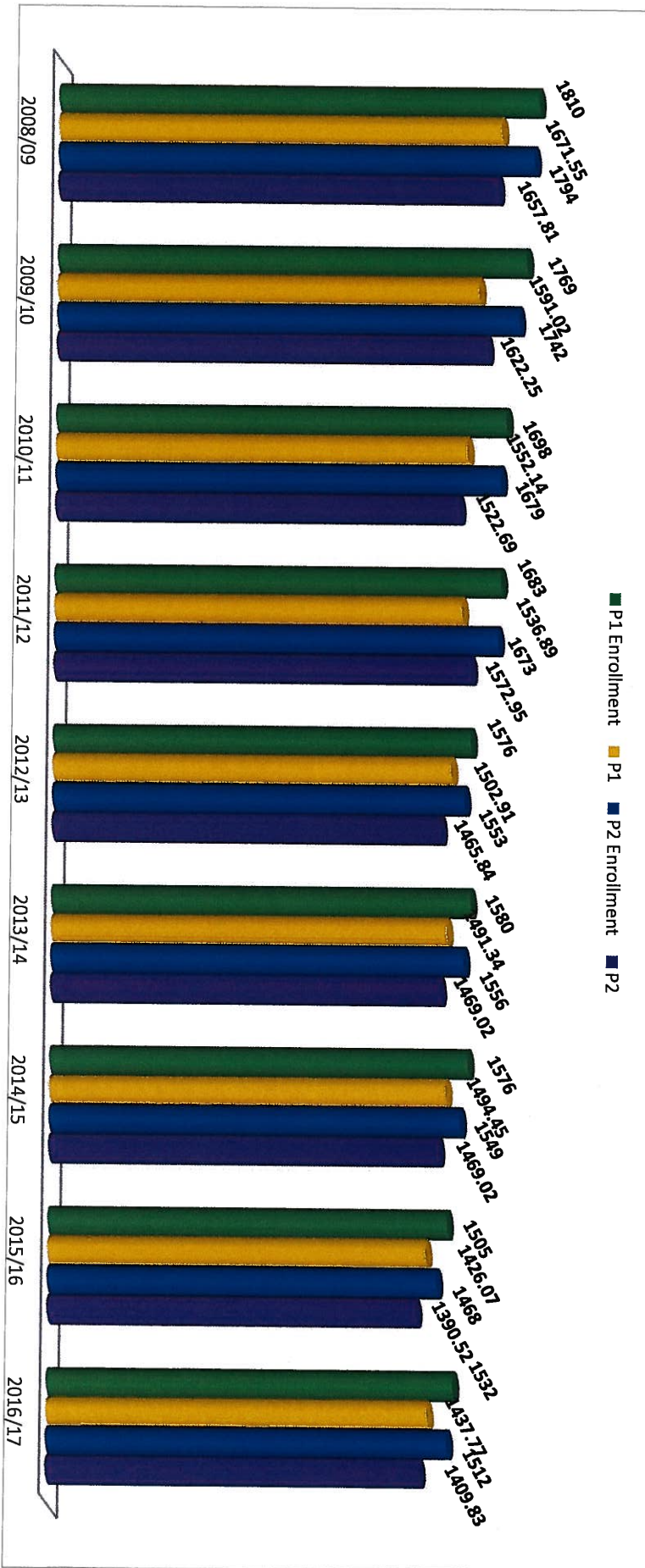
Item #9B - Attachment A

	CBEDS/CALPADS		P1		Enrollment		P1 ADA		%	P2		Enrollment		P2 ADA		ADA Loss / Gain		%
	October	Enrollment	Loss	Enrollment	Loss	Enrollment	Loss	Enrollment		Loss	Enrollment	Loss	Enrollment	Loss	Enrollment	Loss	Enrollment	
2008/09	1824	1810	-14	1671.55	92%	1794	-30	1657.81	92%	-13.74								
2009/10	1767	1769	2	1591.02	90%	1742	-25	1622.25	93%	31.23								
2010/11	1719	1698	-21	1552.14	91%	1679	-40	1522.69	91%	-29.45								
2011/12	1676	1683	7	1536.89	91%	1673	-3	1572.95	94%	36.06								
2012/13	1607	1576	-31	1502.91	95%	1553	-54	1465.84	94%	-37.07								
2013/14	1592	1580	-12	1491.34	94%	1556	-36	1469.02	94%	-22.32								
2014/15	1595	1576	-19	1494.45	95%	1549	-46	1466.7	95%	-27.75								
2015/16	1521	1505	-16	1426.07	95%	1468	-53	1390.52	95%	-35.55								
2016/17	1539	1532	-7	1437.77	94%	1512	-27	1409.83	95%	-27.94								
			-111															
			-111															

*% calculated by Enrollment/ADA in P1 & P2

	P1 Enrollment	P1	P2 Enrollment	P2
2008/09	1810	1671.55	1794	1657.81
2009/10	1769	1591.02	1742	1622.25
2010/11	1698	1552.14	1679	1522.69
2011/12	1683	1536.89	1673	1572.95
2012/13	1576	1502.91	1553	1465.84
2013/14	1580	1491.34	1556	1469.02
2014/15	1576	1494.45	1549	1469.02
2015/16	1505	1426.07	1468	1390.52
2016/17	1532	1437.77	1512	1409.83

Enrollment/ADA Comparison



**2013/14 ADA %
comparison to
2012/13
ADA %**

	Mo 1 2016/17		Mo 2 2016/17		Mo 3 2016/17		Mo 4 2016/17		Mo 5 2016/17		Mo 6 2016/17		Mo 7 2016/17		Mo 8 2016/17		16/17 YTD avg		15/16 YTD Avg		% Difference
	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17	2015/16	2016/17		
Sherwood	92.00	91.80	95.60	94.48	91.70	91.08	99.44	86.68	89.05	97.98	87.10	96.88	89.62	97.86	94.44	93.18	92.369	93.820	-1.451		
New Horizon	97.97	94.89	89.76	97.02	94.82	91.12	93.59	84.87	83.64	81.42	77.92	90.54	81.32	94.38	95.25	92.65	89.284	90.986	-1.703		
Sanhedrin	92.45	91.66	88.85	97.04	89.02	88.96	79.60	72.62	95.50	67.12	93.88	78.86	91.00	97.83	89.80	76.14	90.013	88.654	6.359		
Baechtel Grove	95.17	95.25	92.65	93.31	91.68	93.83	90.94	94.71	89.19	92.12	88.93	91.89	88.12	91.87	90.43	93.80	92.889	92.824	-1.935		
Blosser Lane	95.47	93.93	94.93	94.94	93.75	94.02	93.07	93.84	90.70	92.16	89.82	92.38	90.30	91.21	90.14	92.79	92.273	93.411	-1.139		
Brookside	94.86	95.33	93.68	93.68	92.26	92.52	91.88	91.77	88.02	91.88	86.63	88.49	89.35	90.08	88.92	91.47	90.700	91.865	-1.165		
Willits HS	96.46	96.21	95.24	95.88	92.85	94.57	92.85	93.07	92.87	93.19	94.19	92.19	94.34	93.72	94.44	93.14	94.155	94.178	-0.022		
																			0.000	ADA % Increase	

Item #9C
Attachment B

Supplemental/Concentration Grant Projection 5/3/2017

#	Measure	16-17	17-18	Change
1A	CTE	129,325	139,979	(10,654)
1B	AVID	22,718	27,654	(4,936)
1C	CSR	315,914	325,000	(9,086)
1D	Trimesters		-	-
2A	Consult- Odysseyware Staff Development	11,750	21,000	(9,250)
2B	Increase Computers	77,561	67,460	10,101
2C	Library	132,810	140,802	(7,992)
2D	Network Systems	249,430	259,535	(10,105)
2E	Certificated ELD	313,096	323,297	(10,201)
2F	Classified ELD	149,517	107,071	42,446
	Sherwood Aides	-	50,132	(50,132)
2G	Summer Program	-	-	-
2H	Freshman Program	-	-	-
2I	Bell Schedule	-	-	-
3A	PE	190,289	196,953	(6,664)
3B	Security	143,997	88,717	55,280
3C	Maintain Admin	190,303	196,452	(6,149)
3D	Translation	-	-	-
3E	Deferred Maintenance	322,989	200,000	122,989
3F	Counseling	77,660	263,260	(185,600)
3G	No Admission Fees	28,000	28,000	-
3H	Art/Music	-	164,657	(164,657)
	Sherwood 6-8	-	94,583	(94,583)
	GATE/AcaDeca/OdysseyMinc	6,475	10,000	(3,525)
		2,361,834	2,704,551	(342,717)

Attachment C

Item* "I"

April 13, 2017

To: Board of Trustees
Willits Unified School District
1277 Blosser Lane
Willits, CA. 95490

Attn: Mr. Mark Westerburg, Superintendent
Secretary to the Board of Trustees

Re: Contract Proposals

Honorable Trustees:

CSEA is pleased to present our initial proposals the 2018-19 annual reopeners. With exception of the items identified below, all other Articles and subsection remain the same.

Salary and Benefits

1. Fair & equitable compensation
2. Fair & equitable District contribution toward health & welfare packages.

Contract Language

1. Article X – Transfers & Vacancies. CSEA wishes to propose clear language regarding vacancies and internal transfers.

With Mutual Consent:

1. Add an index/table of contents to the collective bargaining agreement
2. Format a user-friendly legend to the pay scale.
3. Change Roman Numerals in the collective bargaining agreement to Numbers.

Contract Term

1. The current contract term is July 1, 2016 through June 30, 2019. The 3rd annual openers contained herein are not inclusive of openers for the successor agreement.

CSEA is prepared to begin negotiations as soon as the public sunshine period has been satisfied as described in the Education Employment Relations Act, Gov't. Code Chapter 10.7, §3540 - §3549.3.

Sincerely,

Dan Green, Chapter President
CSEA Chapter No. 261

WILLITS UNIFIED SCHOOL DISTRICT
Office of the Superintendent

1277 Blosser Lane
 Willits, CA 95490
 (707) 459-5314

TO: CSEA
FROM: Willits Unified School District Board of Trustees
DATE: May 3, 2017
SUBJECT: Initial proposal for 18/19 negotiations

The District and CSEA have agreed to initiate negotiations as soon as possible and will consider one article for re-openers from each organization in addition to salary and benefits for the 18/19 school year, as well as address benefits only for 17/18. Additional articles may be negotiated by mutual consent. With that in mind, the District proposes reopening the contract on the following articles and issues:

ARTICLE TITLE	ARTICLE #
Salary The District will propose a fair and affordable salary for the 2017/18 school year based on the current economic climate, and the District financial resources with the goal of maintaining sound fiscal policy.	VI
Medical and Dental Benefits The District proposes to discuss the provision of health benefits and clean up language that no longer applies to the unit.	VII
Hours and Overtime This District is interested in revisions to some of the language of this article.	V

Job Descriptions

The District and CSEA are continuing their work on Job Descriptions districtwide.