

WILLITS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Regular Meeting

Willits High School Media Center

299 North Main Street, Willits, California

Wednesday, May 4, 2016

Open Session – 4:30 p.m.

Closed Session Immediately Following Open Session

Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:30 p.m.

Principal Robert Chavez and Coach Ron Runberg presented the Willits High School Golf Championship Team, noting that they have been the league champions for the past 12 years.

Board President Neary introduced Mark Westerburg incoming Superintendent effective 7/1/16.

2. Flag Salute

Board Clerk Croskey led the flag salute.

3. Agenda Approval

MSP (Bowlds/Harris) to approve the agenda as presented.

Ayes: Carni, Harris, Bowlds, Neary, Croskey

Noes: None

Absent: None

Abstain: None

4. Information

A. English Learner Reclassification Update

Nancy Runberg advised that there are 172 EL students in the district and 17 students were re-designated: 4=Kindergarten, 1=1st grade, 2=2nd grade, 9=3rd grade, 1=4th grade.

B. Staffing Update

ATTACHMENT A: Human Resource Director, Laura Sleeper presented an update on staff vacancies and jobs filled within the District.

C. P-2 Report

ATTACHMENT B: Director of Technology, Jennifer Maples showed the comparison of Cal pads for the past 5 years. Jennifer also reported about online kindergarten registration happening at Brookside and the number of enrolled kindergarten students pre-enrolled for the 16/17 school year.

D. Annual Board Retreat

Superintendent Johnson spoke about the Board Retreat and asked board for direction on possible dates. Board Member Bowlds stated he will advise of available dates.

5. WTA President Reports, Comments and Requests

WTA President John Haschak stated that he and Janice Haschak met with Mark Westerburg and had a good conversation. WTA is still looking for a change in ELA tracking and is asking for board direction (committee). Thank you to Chris Neary for his letter to MCOE regarding the budget. Negotiations are scheduled for May 11th and he is hoping to resolve the issues, looking for a comprehensive package and what is best for the district. John gave a comparison of teachers' salary and superintendent's salary from 1999 to current year 2016

6. CSEA President Reports, Comments and Requests

CSEA Member Val Nieto commented that CSEA is looking for a date to begin negotiations, a discussion took place about when to start the process and to firm up a date.

7. Site Administrator Comments

Brookside Principal Anne Hammond reported that the following events are happening: Restorative Practice training, field trips, Science Expo, Talent Show 5/19 & 5/20, Young Authors Fair. Anne wished to thank Jennifer Maples and Lisa Koller for kindergarten registration and Superintendent Johnson for covering in her absence.

Blosser Lane Principal Nancy Runberg reported these events were occurring at her site: CASSP testing, field trips, talent show, promotion for 5th grade on 6/2, flipped lunch with recess. Sherwood School Events: testing at WHS, Science Fair Expo, Open House on 5/19, field trips and 5th grade promotion on 6/7.

Baechtel Grove Middle School Principal Maria Mungia stated the staff at her site is the best she has ever seen in her career. Teacher of the year was awarded to Betty Meinecke. The College & Career Expo was very successful and Maria thanked the community members for their workshops, Suzanne Matheson for the ELP program information and Kelly Carter in transportation for finding drivers for the student field trips. Maria extended an invitation to board members to attend the Renaissance Fair on June 2nd.

Willits High School Principal Robert Chavez reported that sports are going well, WHS student Will Smith broke the school record in discus. Robert wished to thank Rose Mehtlan for her continuous dedication and work, he noted it is Teacher Appreciation Week and gave thanks to the Booster's Club for the nice dinner. Events: FFA State Conference 4/22-4/26 in Fresno, Career Fair is May 19th, working with Chamber and MCOE, testing is vigorous, Art Under 20, FFA Banquet, Scholarship Awards Night, All District Band Concert, Senior Trip, Senior Farewell, and Graduation ceremonies.

8. Superintendent Comments

Superintendent Johnson welcomed Mark Westerburg and thanked the board for bringing him out, she is expecting a smooth transition. LCAP budget and goals will be presented at the June meeting. Superintendent wished to thank John Haschak for negotiations, all WUSD teachers for their hard work and dedication and congratulations to Golf Club.

9. Board Comments

Board Member Bowlds gave congratulations to golf team and will try to make as many events as he can. He is concerned about the budget and hopes to spend time with Director of Finance, Tanya Michel.

Board Member Carni welcomed Mark Westerburg and is glad to acknowledge teachers. She commented that she has received numerous calls about the ELP program. Carni is concerned about the trend in decreasing enrollment and she is looking forward to the graduation ceremony and events.

Board Member Croskey welcomed Mark Westerburg, she thanked all the teachers, noting we have a lot of good ones. Croskey extended kudos to Mike Colvig for his wrestling program for all aged kids. She is going on lots of field trips and would like to see a big push for parent volunteers for next year.

Board Member Harris stated she values all the teachers at WUSD, appreciates the letter Chris Neary sent to the county office, was disappointed in the turn out at WHS Open House and welcomed Mark Westerburg. Harris commented about the decision to discontinue DJ services by Mike Tobin. Superintendent Johnson noted that he has been paid for his contract and she spoke with Mike, the conversation went well and Mike Tobin publicly apologized to staff member.

Board President Neary welcomed Mark Westerburg and stated he appreciates all the teachers and have always been inspired by teachers.

10. Action Discussion

A. Public Comments on Consent Agenda

No comments

B. Consent Agenda

The consent agenda included the following items: Approval of Minutes of the Regular Meeting held on April 23, 2016, Approval of Warrant Registers from April 7, 2016- April 21, 2016, Approval of Employee Status Changes (1), Approval of Investment Report through March 31, 2016, Second Read and Final Approval of Board Policies and Administrative Regulations (6): AR 3311 Bids, BP 5131.2 Bullying, AR 4112.23 Personnel, Special Education Staff, BP & AR 4030 Personnel, Nondiscrimination in Employment, AR 4031 Complaints Concerning Discrimination in Employment, BP 2121 Superintendent's Contract, Approval of NCSIG Risk Report, Approval of Single Plans for Student Achievement (7), Approval of CIF Representatives to the League, Approval of Board Retreat Dates, Approval of Sonoma State University Student Teaching Agreement, Approval of Dominican University Student Teaching Agreement and Approval of Mendocino County Office of Education Review of 2nd Interim

MSP (Carni/Bowlds) to approve the consent agenda with the exception of pulling the Single Plan for Student Achievements for Willits High School and San Hedrin.

Ayes: Carni, Harris, Bowlds, Neary, Croskey
Noes: None
Absent: None
Abstain: None

C. Approval of Contract of Services- Center for Hearing Health 2016/17

MSP (Carni/Croskey) to approve the contract with Center for Hearing Health 2016/17.

Ayes: Carni, Bowlds, Neary, Croskey, Harris
Noes: None
Absent: None
Abstain: None

D. *Approval of Annual Measure B Bond Building Fund Audit

Tanya Michel explained this is the final bond audit there were no problems or concerns and explained there is a cost for the audit.

MSP (Bowlds/Croskey) to approve the Annual Measure B Bond Building Fund Audit.

Ayes: Carni, Harris, Bowlds, Neary, Croskey
Noes: None
Absent: None
Abstain: None

E. * Approval for Out of State Travel, Professional Development, Trish Silva-Brown

Discussion took place and board approved travel at 100% no out of pocket expense to Trish Silva-Brown. Tanya cleared up that the other portion is being picked up by another agency not Trish herself.

MSP (Harris/Bowlds) to approve the out of state travel for Trish Silva-Brown, professional development.

Ayes: Carni, Harris, Bowlds, Neary, Croskey
Noes: None
Absent: None
Abstain: None

F. * Approval for Out of State Travel, Professional Development, Elementary Teachers, four (4).

Anne Hammond and Nancy Runberg spoke about the training Daily Five and CAFE. Restricted dollars Educator Effectiveness would fund this not the General Fund.

MSP (Croskey/Carni) to approve the out of state travel for four (4) elementary teachers, professional development.

Ayes: Carni, Harris, Bowlds, Neary, Croskey
Noes: None
Absent: None
Abstain: None

G. Approval of Resolution number 2015/16-15, Board Reserve for Economic Uncertainty.

Tanya Michel spoke that per Board direction the reserve was boosted, higher than the State requirement. Discussion about qualified status, deficit spending and one time money moved into reserves halting the bus purchase, the paving

job at WHS and textbook adoption funds – not all textbook adoptions are being halted. Board wants to better understand the budget and its adoption of policy. Tanya welcomed the review prior to the adoption and happy to facilitate that.

MSP (Neary/Bowlds) to approve Resolution Number 2015/16-15: Board Reserve for Economic Uncertainty.

Ayes: Harris, Neary, Bowlds, Carni, Croskey ROLL CALL VOTE

Noes: None

Absent: None

Abstain: None

H. Approval of Job Description: DMOT, Administrative Assistant

Laura Sleeper presented that this job has changed completely so it cannot be reclassified, this is a new job description. She asked them to consider that all departments have an assistant. The new job will be posted and interviews conducted noting that the procedures did run through the CSEA Union and the old position will not be posted. Paula Nunez voiced her concerns that part of the job descriptions fall under the Directors job. A discussion took place about the position and all the restrictions from the state guidelines.

MSP (Carni/Croskey) to approve the job description Administrative Assistant for Department of Maintenance, Operations and Transportation.

Ayes: Carni, Neary, Croskey

Noes: Harris

Absent: None

Abstain: Bowlds

I. *Items for Future Agenda

Board Member Bowlds asked if the board needed to address the extracurricular/athletics policy to insure that it had a “No F” policy. A discussion took place and Principal Chavez stated the Code of Conduct and board policy currently are being aligned so they match.

11. Public Comments for Items Not on the Agenda

Mark Westerburg commented that he is glad to be here, Superintendent Johnson has been great to work with and thanked the board for the opportunity. Tami Jorgensen spoke about the incident at BGMS stating Board Member Harris’s comments and accusations against staff were hurtful and asked the board to acknowledge the hard work by all staff at BGMS.

Clarence Rhine stated he is looking for a resolution from Superintendent Johnson and wants to meet with the board. Superintendent Johnson commented she has agreed to meet with Clarence however he won’t meet with her. Board President Neary directed Clarence to meet with Superintendent Johnson.

12. Closed Session Agenda Approval

MSP (Bowlds/Neary) to approve the closed session agenda as presented.

Ayes: Carni, Harris, Bowlds, Neary, Croskey

Noes: None

Absent: None

Abstain: None

13. Public Comments on Closed Session Items

Paula Nunez expressed her concerns of incomplete information and falsehoods. Board Member Carni responded that she is very uncomfortable that Paula seems to know what may be happening in closed session when she isn’t even aware of what is happening in closed session.

14. Recess to Closed Session

Board President Neary recessed to closed session at 6:39 p.m.

- A. Anticipated litigation, Government Code §54956.9(b), (1)
- B. Public Employee Discipline, Dismissal, Release (*G.C. 54957*)
- C. Public Employment, Hiring of Principal Positions, Administrative Support Position, District Representative: Superintendent (*G.C. 54957.6*)

D. Request for Certificated Leave of Absence (1) (*G.C. 54957*)

15. Reconvene to Open Session

Board President Neary reconvened to open session at 7:31 p.m.

16. Report out of Closed Session

Board President Neary requested to move forward on Item B.

Action taken on item D

D. Request for Certificated Leave of Absence (1) (*G.C. 54957*)

MSP (Harris/Bowlds) to approve the Certificated Leave of Absence as presented.

Ayes: Carni, Harris, Bowlds, Neary, Croskey

Noes: None

Absent: None

Abstain: None

17. Adjournment

MSP (Harris/Carni) to adjourn at 7:33 p.m.

Ayes: Carni, Harris, Bowlds, Neary, Croskey

Noes: None

Absent: None

Abstain: None

Patricia Johnson, Superintendent

Georgianne Croskey, Board Clerk