

WILLITS UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

Regular Meeting

Willits High School Media Center  
299 North Main Street, Willits, California  
Wednesday, February 3, 2016  
Open Session – 4:30 p.m.

Closed Session – Immediately followed open session

*Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.*

MINUTES

1. Call Meeting to Order

Board President Neary called the meeting to order at 4:32 p.m. and advised that the standard practice from here on out will be the live streaming of board meetings on the districts web site.

2. Flag Salute

Board Member Harris led the flag salute.

3. Agenda Approval

MSP (Harris/Bowlds) to approve the agenda with the exception of adding a closed session to take place immediately, concerning item E only.

Ayes: Neary, Croskey, Harris, Bowlds, Carni

Noes: None

Absent: None

Abstain: None

4. Recess to Closed Session at 4:35 p.m.

5. Reconvene to Open Session at 4:45 p.m.

6. Report Out of Closed Session

E. Consideration of Complaint against School Personnel

President Neary reported that the board determined Item E was premature and at the special board meeting on February 19, 2016, an action to possible hire an independent consultant to look into the personnel matter may be necessary.

7. Public Comments for Items Not on the Agenda

Paula Nunez requested a formal written statement denying consideration of item E to be heard in closed session. Matt Callahan expressed his concern about the board policy requiring criminal background checks for volunteers in classroom, he has been discouraged by the process.

8. Information

A Focus on Baechtel Grove Middle School

Principal Mungia, faculty members and several students showcased some of the programs happening at Baechtel Grove Middle School. Mary Colvig, (ELA and Odyssey of the Mind); Roberta Zimmermaker, (AVID); Liesel Hendrix, (WEB); Adrienne Horton & Loree Newland, (Peer Mediators); Tessa Ford, (Student Council); Jeff Ritchley, (Restorative Practices). Attachment A and Attachment B

B. Willits High School Athletic Eligibility Requirements

Principal Chavez presented a power point concerning athletic eligibility requirements. A discussion took place about eligibility and possibility of Charter schools participating in athletics at Willits High School and Baechtel Grove Middle School.

C. Maintenance/Facilities/Transportation: Year to Date Report

Director Terry McEntee presented a power point displaying the play structure and ramps at Sherwood Elementary School, prioritization of work orders and pictures of repairs due to excessive rain and freezes. He commented that the district is old but the maintenance crew is experienced and hard workers. Maintenance crew worker Dan Green,

presented Attachment C and discussed the Prop 39 lighting at school sites. Terry McEntee then presented on transportation: inspections of buses, outside vendors for repairs and maintenance and staff absence issues. Terry recommended the district mechanic be used for maintenance on district vehicles and equipment. He would like the bus repairs to be handled by outside vendors which have the special tools, equipment and trainings necessary to make responsible repairs. He then thanked his staff, admin and district staff for their work.

D. Enrollment/Staffing Forecasts, (P-1 Attendance Report)

Superintendent Johnson presented enrollment figures and ADA for Period 1 attendance. These numbers affect the funding for the 2017/18 school year. Enrollment figures affect staffing. Discussion about public awareness on loss of funding due to student's lack of attendance. Attachment D.

E. Letters of Appreciation

Attachment C: Presented earlier by Dan Green, concerning letters received from community members for donation of ballasts and lights.

9. WTA Comments

John Haschak spoke about Charter Schools and athletics. He commented that negotiations begins on Monday, February 8, 2016. March 2, 2016 is Read across America, he invited board members to come read to the students at the sites.

10. CSEA Comments

Dany Laurent spoke about shortened number of days on contracts to save jobs. Would like the board to help improve moral. CSEA provided the Appalachian agreement to the District and CSEA wishes to hold off on negotiating till new Superintendent is in place, they did not Sunshine in January.

11. Site Administrator Comments

Robert Chavez, commented that Winter Sports is ongoing and fun. Career Pathways and course planning is happening with teachers. Winter formal happened and the kids looked great. Robert invited board members to come to the school and see all the fabulous events and games. WASC visitation is on February 29<sup>th</sup> at San Hedrin., the staff is very caring and creates a family type atmosphere.

Maria Mungia, stated there is a C&I meeting at Baechtel Grove on Thursday, February 4<sup>th</sup> at 3:30. Science Fair is next week, board members were invited to come judge. The district is hoping to expand AVID in grades 6-11. Maria thanked the staff at Sherwood.

Nancy Runberg, Martin Luther King presentation was beautiful. Adoptions for ELA/ELD are in the works. Preparations for State CAASP testing are occurring, Friday is Wear Red Day, Random Acts of Kindness is happening all over the campus. She apologized for no news concerning Sherwood.

Anne Hammond, "100<sup>th</sup> School Day" big events took place all over the campus, crazy sock day is on Friday, and \$2,200 in yo-yo's were sold which paid for an assembly at Blosser Lane School. Anne thanked Sparetime Supply for donation of soil and seed to Brookside. Great staff meeting was held to discuss student attendance. Thank You to Maria Mungia, maintenance department, technology team and District Office for all their support and work.

12. Superintendent Comments

Superintendent Johnson thanked the students and staff from Baechtel Grove for their presentations tonight. She also thanked Terry McEntee and Dan Green for their presentation regarding Maintenance & Operations/Transportation. Attachment E was given to board members: a summary of payroll expenses for our mechanic(s) including attendance records and services provided by outside vendors. Superintendent Johnson thanked board members Cynthia Carni and Georgeanne Croskey for participating in Brown Act training at Mendocino County Office. She noted that the LCAP process has begun, town hall meetings will take place on February 4<sup>th</sup> at Brookside School and February 18<sup>th</sup> at Willits High School. Superintendent Johnson will also attend all school Site Council meetings to discuss the LCAP budgets. Strategic Plan was discussed and agreed to place it on the March agenda to complete at next meeting. Attachment F, was given to board members, School Safety Plan for Sherwood Elementary School to be included for approval in consent items.

13. Board Comments

Board Member Laurie Harris stated she is still waiting for the information regarding transportation expenses and outsourcing. She gave "kudos to maintenance for filling holes at Brookside today". Board member Harris stated she was

upset that Superintendent Johnson went to the Superintendent Symposium in Monterey and she was not informed of her leaving the area she wanted to know if her going was a benefit for the district.

Board member Georgeanne Croskey thanked Baechtel Grove Middle School for the school tour and thanked Executive Administrative Assistant, Trina Cardillo for setting up the training and accommodations for New Board Member Training in Sacramento.

Board Member Alex Bowlds thanked Baechtel Grove Middle School for their presentation and stated it is exciting to see the students and see what they are doing.

Board Member Cynthia Carni said she loved seeing the students and enjoys starting the meetings with them. She gave “kudos to the maintenance for all of their hard work.” Cynthia is interested in the upcoming athletic eligibility discussion, enjoyed the training at MCOE, and is looking forward to the Science Fair.

Board President Chris Neary thanked the audio/visual department for getting the board meetings online and believes this is a great access for our parents. He directed all board members if they have requests for any information to go through Board Clerk, Georgeanne Croskey and she will handle the request.

#### 14. Action/Discussion

##### A. Public Comments on the Consent Agenda

No comments were received.

##### B. Consent Agenda

The consent agenda included the following items: Approval of Minutes from the Regular Meeting Held on January 6, 2016, Approval of Minutes from the Special Meeting Held on January 20, 2016, Approval of Employee Status Changes (6), Warrant Registers from January 7, 2016-January 21, 2016, Approval of Spring Coaches-Willits High School, Approval of School Safety Plans, 2016 Nuestra Alianza Summer Program.

MSP (Bowlds/Carni) to approve the consent agenda, pulling Item 2. Minutes from Special Meeting held on January 20, 2016

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

MPS (Carni/Croskey) to approve the Minutes for the Special Meeting held on January 20, 2016.

Ayes: Neary, Croskey, Harris, Carni  
Noes: None  
Absent: None  
Abstain: Bowlds

##### C. \*Board Policy Revision: First Reading: BP and AR 5141.31, Immunizations

The board acknowledges receiving the first reading of the revised Board Policy and Administrative Regulation 5141.31, Immunizations

##### D. \*Board Policy Revision: First Reading: AR 5112.2, Exclusions from Attendance

The board acknowledges receiving the first reading of the revised Administrative Regulation 5112.2, Exclusions from Attendance

##### E. \*Board Policy Adoption: First Reading: BP 6153, School Sponsored Trips

The board acknowledges receiving the first reading of the revised Board Policy 6153, School Sponsored Trips

##### F. \*Board Policy Revision: First Reading: BP and AR 6146.1, High School Graduation Requirements

The board acknowledges receiving the first reading of the revised Board Policy and Administrative Regulation 6146.1, High School Graduation Requirements

##### G. \*Approval of the Purchase of two (2) School Buses. Attachment G

MSP (Bowlds/Carni) to approve the purchase of two (2) school buses for the District Fleet.

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None

Absent: None  
Abstain: None

K. \*Items for the Next Regular Board Agenda

The board requested that the following items be included on the next regular board agenda.

- Board policy regarding volunteers in classroom
- Board policy regarding athletics and no “F” policy
- Board policy and information regarding athletic eligibility for Charter Schools

15. Closed Session Agenda Approval

MSP (Bowlds/Carni) to approve the closed session agenda.

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

16. Public Comments on Closed Session Items

Paula Nunez reminded Board President Chris Neary she would like written notification concerning closed session item E. Neary stated he would address the email to Dany Laurent since she was the one making the request.

17. Recess to Closed Session

Board President Neary recessed to closed session at 7:43 p.m.

A. Public Employee Discipline, Dismissal, Release (*G.C. 54957*)

No action taken

B. Labor negotiations, WTA, Administration, Classified Confidential, District Representative, Superintendent (*G.C. 54957.6*)

MSP (Bowlds/Carni) to appoint WUSD negotiating team as follows: Pat Johnson, Tanya Michel, Laura Sleeper, Greg Rolan.

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

C. Consideration of Request to Use Sick Leave for Family Care (1) (*G.C.54957*)

D. Request for Classified Leave of Absence (2) (*G.C. 54957*)

MSP (Bowlds/Croskey) to approve items C and D: leave requests as presented.

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

E. Consideration of Complaint against School Personnel (*G.C. 54957*)

Item was stricken

18. Adjournment

MSP (Bowlds/Carni) to adjourn at 8:55 p.m.

Ayes: Neary, Croskey, Harris, Bowlds, Carni  
Noes: None  
Absent: None  
Abstain: None

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Patricia Johnson, Superintendent

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Georgeanne Croskey, Board Clerk